



# University of Michigan-Flint

## Michigan Uniform Undergraduate Guest Application

### INSTRUCTIONS

This form will serve as your application for admission as a guest student at a Michigan college or university. All prospective students should check with the guest institution to determine if additional requirements are necessary for admissions or enrollment. This form does not ensure transferability of courses taken at the guest institution to the home institution.

Fill out **Part I** of the application. Then take the application to the Registrar where **Part II** will be completed and signed. The completed guest application will be then sent from the home institution to the school to which you are applying.

#### **Guest Students:**

1. Are subject to all the admission and registration regulations of the guest institution.
2. Do not have permission to register as a degree candidate at the guest institution.
3. Are responsible to determine that the home institution will accept credit earned as a guest student.
4. Must understand that falsification of any part of a guest application may result in cancellation of admission and/or registration at the guest institution.
5. Must arrange to have a transcript of any guest credit earned as a guest student sent from the guest institution back to the home institution.
6. Wishing to apply for financial aid should verify their eligibility with the guest institution.

### PURPOSE

The Michigan Association of Collegiate Registrars and Admissions Officers (MACRAO) guest application requires guest students be all of the following:

1. Regularly enrolled students for degree completion at their home institution.
2. In good academic standing (2.0 GPA) or eligible to return to their home institution.
3. Transferring guest credit to their home institution.

#### **Good Practices**

- Guest application must be renewed by the student each semester as necessary.
- Guest students should be advised to attend a specific institution for a specific course.
- The course or courses to be taken should be denoted on the guest application form under the section titled Courses Planned to Take.
- The guest application should be signed and sealed by the appropriate college or university official.
- The signing representative should indicate his/her name, title, and phone number on the guest application form.

### UM-FLINT STUDENT INSTRUCTIONS

Students must complete the final 30 credits at UM-Flint. Therefore, UM-Flint students with 90 or more credits must petition the appropriate Academic Standards Committee for a possible exception to this policy.

After the final grade is reported, the student must arrange to have the visited institution send an official copy of the transcript to the Office of Admissions at UM-Flint. **Ordinarily, students will not be permitted to register for more than one course at a time at the visited institution. Permission to enroll in more than one course at a time must be granted by the appropriate Academic Standards Committee. Guest students, as a rule, are not eligible for financial aid.**

**PART I** (To be completed by applicant)

Last Name		First Name		Middle	Social Security No.	
Sex <input type="radio"/> M <input type="radio"/> F		Birthdate		Citizenship (Country)		Visa Type
<b>OPTIONAL</b>	<b>Racial/Ethnic Background (optional) - please check ONE category which best applies to you:</b>					
	<input type="radio"/> African-American/black (Not of Hispanic origin) <input type="radio"/> Asian or Pacific Islander (Includes the Indian sub-continent) <input type="radio"/> American Indian or Alaskan Native (Tribe:) <input type="radio"/> Hispanic/Latino (Spanish culture or origin, regardless of race) <input type="radio"/> White (Persons not of Hispanic origin, having origins in any of the original peoples of Europe, North Africa, or the Middle East) <input type="radio"/> Race not included above (Please specify)					
Are you MULTIRACIAL: <input type="radio"/> Yes <input type="radio"/> No		If yes, please specify: (Parents of two or more of the above groups)				
Current Address	No. Street		City		State	Zip
Home Address	No. Street		City		State	Zip
High School	Name		City		State	Zip
State of Legal Residence			Country of Legal Residence			
Guest Application to	College or University		City			
Guest Term Dates	Month/Year		to		Month/Year	
Have you previously applied for admissions to this institution? <input type="radio"/> Yes <input type="radio"/> No						
Have you previously attended classes at this institution? <input type="radio"/> Yes <input type="radio"/> No						
If yes, indicate attendance dates		Month/Year		to		Month/Year
Classes planned to take	Course Number			Title		
Classes planned to take	Course Number			Title		
I certify that the above statements are true. I agree to abide by the regulations of the institution named above while I am enrolled.						
Signature					Date	

**PART II** (To be completed by an official at the institution in which the student is currently enrolled)

Institution currently or last enrolled		College or University (Home Institution)			
Enrolled Status	Currently enrolled? <input type="radio"/> Yes <input type="radio"/> No		Last Date of Attendance		
Standing	"C" Average or better? <input type="radio"/> Yes <input type="radio"/> No		Eligible to Return? <input type="radio"/> Yes <input type="radio"/> No		
I certify that the statements in Part II are true.					
Signature		Title		Date	Phone No.