

Office of the Provost and Vice Chancellor for Academic Affairs – UM-Flint
LEO Lecturer Professional Development Fund

INTRODUCTION

The 2007-2010 collective bargaining agreement between the University and the Lecturers' Employee Organization (LEO) calls for the creation of a Lecturer Professional Development Fund (the "Fund") for LEO Lecturers on the Flint campus. Awards of up to \$500 are available to eligible Lecturers each academic year. The purpose of the Fund is to encourage creativity through the support of Lecturer professional development by providing grants in support of activities that enhance Lecturers' teaching at the University of Michigan - Flint; the Fund is not intended to provide a salary supplement to the Lecturer.

ELIGIBILITY

1. Any Lecturer who has an active appointment or who is on an approved leave of absence at the time a proposal is submitted may apply for an award from the Fund.
2. A successful applicant must also demonstrate that he or she has a reasonable belief that he or she will hold an appointment beyond the time the award is disbursed.
3. The applicant must demonstrate that he or she has applied for any other professional development funding available within his or her academic unit(s) prior to submitting a proposal to the Fund.

SELECTION CRITERIA

Criteria

Successful proposals will address one or more of the following criteria, consistent with the expectations of excellence in the applicant's appointing academic unit:

1. Does the proposal offer a way for the Lecturer to enhance his or her command of his or her subject matter?
2. Does the proposal provide for growth in the Lecturer's teaching methods?
3. Does the proposal assist the Lecturer in developing, organizing and conveying course content?
4. Does the proposal offer enhancements for the development or implementation of innovative teaching and learning activities in the applicant's academic unit?
5. Does the proposal offer a way for the Lecturer to share results of his/her work with a broader scholarly community?

Examples

Examples of proposals that are likely to be successful include, but are not limited to, the following:

1. Continuing education in the Lecturer's subject area, instructional methods or technology
2. Travel to and participation in regional, national or international professional meetings or competitions

REQUIRED MATERIALS AND APPLICATION PROCEDURE

Required Materials

Eligible Lecturers need to submit a proposal that includes the following materials:

1. Description of the proposed professional development activity
2. Application cover page, including signed statement from Chair/Director or Dean
3. Itemized budget
4. Brief curriculum vitae
5. Role at the event (i.e., participant, presenter, speaker)

Application Procedure

1. Applications must be submitted in hard copy to the Provost Office at the address provided on the Application Cover Page.
2. The applicant must provide the required materials listed above, and must obtain the signed statement from the Chair/Director or Dean.
3. Applications for the first round of awards should be submitted by no later than September 30, 2008.
4. Please contact University Human Resources at 810-766-6644 with questions about the application procedure.

Note: Incomplete applications will not be considered.

FUNDING DECISIONS

1. Proposals will be reviewed by a committee consisting of faculty, Lecturers, and academic administrators.
2. Preference will be given to Lecturers who have been appointed for at least two semesters at the time the proposal is submitted.
3. Applicants who have received an award from the Fund in the past may seek support for new proposals, but preference will be given to proposals submitted by applicants who have not previously received awards from the Fund in the past 2 academic years.
4. The initial round of awards will be announced on or about October 15, 2008. A second round of applications can be submitted by January 15th, 2009 with announcements by February 1, 2009, subject to available funding.

July, 2008