

University of Michigan-Flint Liquor License/Alcohol Policies

The University of Michigan-Flint is issued a class 'C' license under the title Riverfront Campus. This license enables the University to serve alcohol for events on an 'as requested' basis. It does not allow a regular 'bar' service that would operate daily.

Harding Mott University Center

The license is specified for the Harding Mott University Center only. This license gives the capability to offer a cash bar or an open bar to **university and non-university** customers. All customers wishing alcohol service at an event are required to meet with Event and Building Service (EBS) staff to create a beverage service contract and to sign an alcohol service agreement. All alcohol is purchased and provided by EBS.

Cash bar: All guests pay individually for their drinks.

Open bar: Guests are not required to pay for their drinks; the host has contracted to pay for the alcohol service.

Non-licensed UM-Flint facilities in which alcohol service may occur:

- Theatre Lobby, French Hall
- First floor Atrium and Tuscola Rooms, William S. White Building
- First floor Atrium, Thompson Library
- First floor, University Pavilion
- Northbank Center: Grand Ballroom, Park Place, Boardwalk
- Chancellor's Office, University Pavilion

When a **non-university event** requests alcohol service in any of the above non-licensed facilities, the alcohol must be purchased and brought into the facility by either the customer or by the caterer, if applicable. In any event, the customer is required to meet with EBS in order to create a beverage service contract and to sign an alcohol service agreement.

In order for a **non-university (only civic/non-profit organizations may apply for a special 24-hour license) customer** to offer a cash bar in an unlicensed University facility, the following must occur:

- The event may elect to charge an admission.
- A 'special license to serve and sell spirits' must be obtained through the Michigan Liquor Control Commission website. EBS will provide direction through this process.
- Alcohol letter to the State of Michigan for support of a 'special 24-hour license' on University of Michigan properties must come from the Office of the Associate Vice President for Facilities and Operations by delegation of authority by the Regents. EBS will submit a request for the letter of support to the Associate Vice President's office on behalf of the applying organization.
- Host liability insurance (one million dollars) naming the Regents of the University of Michigan as 'additional insured' must be obtained.
- No regular inventory of alcoholic beverages is kept.
- All alcohol servers are TAM- or TIPS-certified EBS employees.
- The event is monitored by a permanent staff member from EBS.

Restrictions for the above:

- Guests must purchase drink tickets sold by the customer at the event.
- Bartenders may accept only tickets, no cash, in exchange for an alcohol beverage.
- Beverage prices are set by the event organizer.

Non-university customers using a University non-licensed facility (listed above) do not need a special license when all of the following stipulations apply:

- The event is free of charge.
- The event cannot be open to the general public--the event is by invitation only.
- No regular liquor inventory of alcoholic beverages is kept.
- The event is monitored by a permanent staff member from EBS.
- All alcohol servers are TAM- or TIPS-certified EBS employees.
- Host liability insurance (one million dollars) naming the Regents of the University of Michigan as 'additional insured' must be obtained.

University events are unable to obtain a 'special license' to sell alcohol in an unlicensed facility. In order for a University event to offer alcohol in a non-licensed facility (listed above), either the university group/department or the caterer, if applicable, must provide the alcohol.

The following stipulations must apply:

- The event must be free--tickets may not be sold.
- The event must be invitation only--it cannot be open to the general public.
- There can be no mention of alcohol in the invitation, in any printed or electronic material for the event.
- The alcohol must be free of charge--no cash bar.
- The event is monitored by a permanent staff member from EBS.
- All alcohol servers are TAM- or TIPS-certified EBS employees.
- The alcohol must be purchased out of a discretionary fund that is a non-general fund.
- Alcohol cannot be served at events which UM-Flint students may attend.