

DEPENDENT CHILDREN SCHOLARSHIP PROGRAM FOR UNIVERSITY OF MICHIGAN-FLINT FACULTY AND STAFF

GUIDELINES

Dependent children of regular part-time (at least 50%) and full-time faculty and staff at the University of Michigan-Flint shall be allowed to enroll in any undergraduate course at UM-Flint for which they have the appropriate pre-requisites and receive a 50% tuition scholarship for that course under the following conditions:

1. The application form and appropriate tax documentation for the scholarship review must be received, in Human Resources (213 UPAV), by:
 - Spring 2010 – Application deadline is Friday, May 14, 2010, 5pm
 - Summer 2010 – Application deadline is Monday, July 12, 2010, 5pm
 - Fall 2010 – Application deadline is Monday, September 13, 2010, 5pm
 - Winter 2011 – Application deadline is Tuesday, January 11, 2011, 5pm

Please note: Deadlines will be strictly enforced.
2. For the purpose of this scholarship, “dependent children” is defined as “IRS-dependent children” of active faculty and staff, as well as dependent children of their spouse or other qualified adult living in the home of the unit member.
3. Eligibility as dependent children must be determined on a semester (Fall, Winter) or term (Spring, Summer) basis.
4. Courses covered by this program must be taken on a degree-seeking basis. Participating students must meet the established admission criteria in effect at the time of enrollment.
5. This scholarship applies to tuition only. Fees and additional costs are the responsibility of the participating student.
6. The dependent children scholarship precedes all other institutional aid awarded to the participating student.
7. The dependent scholarship program applies to undergraduate credits up to the minimum number required for the first baccalaureate degree. This scholarship does not apply to credits that lead to a graduate degree. This includes combined programs such as BBA/MBA joint degrees. There is no limit to the number of credits that may be covered by this scholarship on a given semester (Fall, Winter) or term (Spring, Summer). In the event that a student changes a major and the number of credits required in the new major is greater than in the previous major, this number of credits would be covered. If the number of credits required was less, a student would not be required to “pay back” a difference in credits already taken. Confirmation of exact

credits for a particular degree can be obtained at the Registrar's Office and may be subject to change.

8. Students nearing the minimum number of credit hours to complete their degree, will receive tuition scholarship funds up to the minimum number of credit hours towards their degree. This could result in partial payment of a semester.
9. Participating students shall be subject to all academic and non-academic policies governing students at UM-Flint.
10. In the event that this program is discontinued, students admitted while it was in effect shall be covered by its provision until their individual eligibility is exhausted.
11. Eligibility for this program begins on the employee's first day of regular employment at UM-Flint.
12. The university reserves the right to revoke or not award this scholarship if a faculty or staff member's employment at UM-Flint ends prior to the first day of each semester. (Refer to the course catalog at www.umflint.edu/catalog/ for the official first day of each semester.) If the employment ends after the first day of the semester, the scholarship will continue in effect until the end of that semester.
13. In the event of death of the employee while his/her dependent is participating in this scholarship program, the dependent's participation shall continue until the end of the semester in which the passing of the employee occurred.
14. Dependent children of retired faculty and staff are not eligible for this scholarship.

Please refer to the Frequently Asked Questions (FAQs) and Standard Practice Guide for criteria and policies of this program. (www.umflint.edu/hr)

Revised: 11-30-09