

Email Encryption for Mac Users

Need Certificate

- User **MUST** come to the ITS HelpDesk to obtain a encryption certificate
 1. The user will login to their account on Windows machine and request certificate using any of the Windows directions provided above.
 2. After obtaining a certificate the user will need to export the certificate to their H: Drive using Windows directions
 - User may also export their certificate to a Flash Drive

Install Certificate on a Mac

1. Open **H: Drive** (<http://www.umflint.edu/helpdesk/articles/16>)
 - a. Click **Go**
 - b. Click **Connect to server**
 - c. Address: *smb://homedrive.umflint.edu/home/username*
2. Double Click **your certificate**
 - a. Should have a .pfx extension
3. Change Keychain to **Login**
4. Click **OK**
5. Enter *password* for the certificate (created when requesting certificate)
 - a. If login is locked than you will need to put in the system password as well
6. Click the **X** in the top left to close this screen
7. Open **Entourage**
 - a. If you have not configured Entourage before follow the instructions found here: <http://www.umflint.edu/helpdesk/articles/49>
8. Click **Entourage** in the Menu Bar at the top of the screen
9. Click **Account Settings**
10. Double click the **mailbox name**
 - a. This will be whatever you have named your mailbox during the initial Entourage set-up procedure
11. In the Edit Account window
 - a. Click the **Mail Security** Tab
 - b. Click **Select** In the Digital Signing Certificate section
 - c. Click **Choose**
 - d. Click **Select** In the Encryption section
 - e. Click **Choose**
 - f. Click **OK**
12. Enter your *username* and *password* if prompted

You have now successfully set your certificate to be used for Encryption with Entourage

To Send an Encrypted Message

1. Open a new message
2. Write your message as normal
3. Click **Message** in the top toolbar
4. Click **Security**
5. Click **Encrypt Message**
6. Click **Send**
7. For the message: "Do you want to search the LDAP server for the user" Click **yes**

To Send an External Encrypted Message from Entourage

More information to come in the near future.