

# LIBRARY RESERVE SLIP

Please complete one "Reserve Slip" per article or per book submitted to library.

INSTRUCTOR'S NAME:

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DEPARTMENT:

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DATE SUBMITTED:

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## COURSE INFORMATION

SUBJECT:

COURSE #:

SECTION:

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NAME OF COURSE:

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CRN:

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TITLE OF ARTICLE (ACTUAL)

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## BOOKS & ARTICLES:

LOAN IN - LIBRARY USE, ONLY:

2 HOURS

LOAN OUT OF THE LIBRARY:

4 HOURS

3 DAYS

## MEDIA:

LOAN IN - LIBRARY USE, ONLY:

2 HOURS

(MEDIA USE EQUIPMENT AVAILABLE IN LIBRARY)

## ELECTRONIC RESERVES:

ONLINE ONLY

PRINT & ONLINE

PRINT ONLY

WILL PAGES BE ADDED TO **THIS ITEM** DURING **THIS SEMESTER**?

YES

NO

IN SUBMITTING THIS ITEM, ARE YOU COMPLYING WITH COPYRIGHT LAWS?

YES

NO

**(NOTE: ALL RESERVE ITEMS COPIES WILL BE STAMPED WITH COPYRIGHT WARNING!)**

-- SEE LIBRARY WEB SITE FOR COPYRIGHT INFORMATION --

MATERIALS TO REMAIN ON RESERVE FOR: (CHECK **ALL** THAT APPLY)

FALL 20\_\_\_\_\_

SPRING 20\_\_\_\_\_

WINTER 20\_\_\_\_\_

SUMMER 20\_\_\_\_\_