

## Online/Mixed Mode Course Development Stipend Policy

- A. The Office of Extended Learning will commit an annual pool of \$25,000-\$40,000 each fiscal year, contingent on availability of funds, for course development stipends for faculty.
1. Stipends for fully online courses are allocated at \$675 per credit hour .
  2. Stipends for mixed mode are allocated at \$455 per credit hour for courses within a minor or program that is fully mixed mode.
    - a. Contingent on availability of funds, stipends may be awarded for mixed-mode electives that are not part of a fully mixed-mode program.
    - b. Courses eligible for mixed-mode stipends must be limited to no more than one face-to-face session (hour/day/weekend) per 30 calendar days from the start of the class.
  3. Faculty may receive stipends for more than one course.
  4. Stipends are awarded based on the following priorities:
    - a. The first priority for granting stipends is any course within a fully online or mixed mode program, either existing or which a department has committed to develop completely.
    - b. The second priority is any *elective* course that applies to a fully online or mixed mode program.
    - c. The lowest priority is for online or mixed mode courses that apply to programs offered mostly in face-to-face format.
  5. The Office of Extended Learning will issue a call each year for applications to be submitted by a specific due date for first-round approval.
  6. Applications received after the due date will be considered after the first round has been completed and will be prioritized according to their applicability to fulfilling an online degree.
  7. Stipends will be awarded according to priority, date received, and availability of monies until the stipend fund has been depleted.
  8. Additional funds may be available for software and technology to support the development of online labs.
- B. To maximize the value of this UM-Flint investment, OEL will abide by the following eligibility requirements.

1. Department chairs must agree to the development of the course and commit to scheduling the course at least once a year for three consecutive years.
2. **Stipend requests must be approved in advance** by the department chairperson and dean.
3. Unless waived by OEL, the instructor agrees to participate in the Intensive Course Design series provided by OEL (provided free and regularly scheduled for faculty convenience).
4. After review/approval by the director of the Office of Extended Learning, stipends will be paid as a one-time salary adjustment during the first semester the course is offered.