

Printing Services Price List

For estimating costs only

Departments, Student Organizations, Student Personal				
Copies (each, white 20 lb paper)	Black & White	1 - 5	6 - 99	100+
		\$0.05	\$0.0375	\$0.0350
Cutting	per cut, up to 250 sheets	\$0.75		
Padding	up to 500/pad	Per Pad \$0.25	NCR 10%	
Laminate		Per foot \$1.75	Per sheet \$0.50	
Letterhead		1st 500 \$64.00	Add 500 \$54.00	
Envelopes (2-color)		\$90.00	\$75.00	
Sign Boards (per board, paper/printing extra)		8.5x11 \$5.00	11x17 \$8.00	
Yard Signs (plus paper/printing)		\$9.00		
Folding		Minimum or per 100		
		\$2.00	\$0.80	
Business Cards** (Seal or Gold Bar)	1-sided	100 \$30.00	250 \$41.00	500 \$57.00
	2-sided	\$50.00	\$61.00	1000 \$81.00
Perforation/Scoring		Set Up \$25	Per 100 \$0.80	
Binding (per book, plus cone for spiral)		Perfect \$0.60	Spiral \$0.40	Combs \$0.20 - \$0.75
Hand collating/folding/stapling, per hour		\$20		
Fax	Local	\$0.75		
	Long Distance	\$1.25		
	International 1st page	\$7.00		
	International ea. add	\$5.00		
Graphic Design (per hour)		\$35		
Case of white paper		\$28 - \$43	<i>price varies</i>	

Add \$10 plus cost of service if performing finishing work only (without having job printed)

**Contact Printing Services for these and other off-set printing prices*

****Standard set-up free for business cards & includes 1-sided, 6 lines, no fold.**

25% charge added for rush jobs (less than 24 hours notice)