

Printing Services Price List

For estimating costs only

Community, Faculty/Staff Personal					
Copies (each, white 20 lb paper)	Black & White	1 - 200	201 - 500	501 +	
		\$0.10	\$0.08	\$0.06	
	Color 1-50 Color 51-150 Color 151+	1 - sided		2 - sided	
		8.5 x 11	11 x 17	8.5 x 11	11 x 17
		\$0.75	\$1.00	\$1.00	\$1.20
		\$0.65	\$0.90	\$0.90	\$1.10
		\$0.55	\$0.80	\$0.80	\$1.00
Cutting	per cut, up to 250		\$0.75		
Padding	up to 500/pad	Per Pad	NCR		
		\$0.35	10%		
Laminate		Per foot	Per sheet		
		\$2.00	\$0.75		
Letterhead		*			
Envelopes (2-color)		*			
Sign Boards (per board, paper/printing extra)		*			
Yard Signs (plus paper/printing)		*			
Folding		*			
Business Cards (Seal or Gold Bar)	1-sided	*			
	2-sided	*			
Perforation/Scoring		Set Up	Per 100		
		\$25	\$0.80		
Binding (per book, plus cone for spiral)		Perfect	Spiral	Combs	
		\$0.70	\$0.45	\$0.30 - \$0.85	
Hand collating/folding/stapling, per hour		\$25			
Fax	Local	\$1.00			
	Long Distance	\$1.75			
	International 1st page	\$7.00			
	International ea. add	\$5.00			
Graphic Design (per hour)		\$50			

Add \$10 plus cost of service if performing finishing work only (without having job printed)

*Contact Printing Services for these and other off-set printing prices

25% charge added for rush jobs (less than 24 hours notice)