

UNIVERSITY OF MICHIGAN-FLINT
School of Health Professions and Studies
Physical Therapy Department

Inclement Weather Policy

I. Closure at University of Michigan - Flint

- A.. In case of inclement weather which results in the University being closed, the director of the Department will be informed generally no later than 6:00 a.m. by a designated individual from the Office of the Provost. The Director of the Department will then contact senior members of the faculty and the senior administrative staff member of the Department. The pre-established phone tree for faculty and staff will be initiated.
- B. Students will be contacted through a system of telephone calls initiated by the senior administrative staff member who will phone a Year 1, Year 2 and year 3 class officer who has been previously designated.
- C. Additional data sources which may be employed is UM-Flint Radio Station WFBE 95.1 FM, M-Formation number (767-1863) or 1-800-942-5636.

II. University of Michigan - Flint has not closed

- A. Class cancellation due to inclement weather when instructors are unavailable due to hazardous travel conditions.
 - 1. Outside working hours - Instructor will directly contact the appropriate class officer who will contact class members by phone chain. When office hours are initiated for that day, the instructor will contact the senior administrative staff member to inform him/her of the situation.
 - 2. Inside normal working hours - the instructor will contact the senior administrative staff member who in turn will contact the appropriate class officer who has been previously designated. Students may phone the Department for clarification during normal office hours.
- B. Class cancellation due to inclement weather when classes are in session with both students and instructors on site.

With the approval of class representatives and the instructors involved, the Director or the senior administrative staff member of the Department may suspend classes as necessary and appropriate.

- III. If closure of University of Michigan - Flint cannot be ascertained by individual students,

staff or faculty, it should be assumed that the University is not closed and Section II above applies.

- IV. Students, faculty and staff will use their individual judgements . Normal call in procedures should be followed if a student elects to not attend class when the university is open.

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