

UNIVERSITY OF MICHIGAN-FLINT
School of Health Professions and Studies
Physical Therapy Department

Policy and Procedure for Use of Lockers

PURPOSE

The purpose of this policy is to facilitate the proper use of lockers within the Physical Therapy Department. Lockers are provided for students in the professional preparation program in physical therapy for the following reasons:

1. To support educational outcomes requiring laboratory clothing.
2. To provide protection for personal belongings against loss or theft.
3. To reduce the use of other educational designated space for the storage of personal belongings.
4. To make available a personal convenience for items not needed in class or lab.

POLICY

Lockers are made available to students by the Physical Therapy Department under the condition that the contents of the locker are personal property and are subject to the students' rights of privacy. A locker is available to every student. In utilizing it, the student accepts the following prohibitions and limitations in its use.

Excessive violations could result in the withdrawal of locker privileges, and/or liability for cost of repair, and/or disciplinary action under the Professional Conduct Policy.

1. The storage of dangerous and/or illegal materials is forbidden. (e.g. firearms, inflammable toxic chemicals, illegal drugs). Articles which violate the rules of UM-Flint also may not be stored (e.g. alcohol).
2. Perishables may not be left in lockers.
3. Soiled clothing which promotes offensive odors and/or a health hazard must be removed immediately upon notification. Students should report all incidences, odors, etc. to the Department.
4. Lockers may not be loaned to or used by students who are not enrolled in the professional preparation program.
5. Students may not utilize unoccupied lockers without specific permission of staff of the Physical Therapy Department.
6. Students utilizing the locker area are to maintain appropriate professional conduct and decorum.

7. Attempts to force open lockers are prohibited
8. Lockers may not be used exclusively for long term storage of non educational related personal belongings.
9. The Physical Therapy Department and UM-Flint are not responsible for loss or theft of personal property associated with the use of the locker room facilities. If loss or theft occurs, student reports the incident to the Department and the student also notifies Security.

PROCEDURES

1. Lockers will be assigned to students during orientation to the Department which is conducted prior to the commencement of studies. In case of unanticipated shortages, two students may share a locker. Locker utilization will be for the duration of the student's professional preparation program.
2. Each student shall provide their own combination or key lock. Upon assignment of a locker, the student will provide to the department secretary the combination or extra key. The combination or key of a specific locker will only be available to the student responsible for that locker upon request by that student.
3. Upon receipt of an appropriate complaint which constitutes due cause, a student's locker may be opened by the Director of the Department under the following conditions:
 - a. the student will be informed prior to entry
 - b. the Director will be accompanied by one or more class officers. Should a real and imminent danger to persons or property appear to exist, the above conditions are waived for any member of the faculty or staff.
4. Upon completion of academic classes, prior to going into full time clinical education, the student shall remove all contents of the locker.
5. Two weeks after the completion of academic classes in Year 3, lockers not emptied shall be opened by a faculty or staff member, the contents discarded and the lock expropriated. Should difficulties arise in removal of the lock which incurs costs to the Department; the student will become responsible for the expense. Students are cautioned that the Physical Therapy Department will take appropriate action should any illegal or prohibited substances be found.
6. Upon withdrawal or expulsion, the student must empty the contents of their locker and remove the lock. See #5 above.