

Running your Degree Requirements Evaluation (CAPP)

1. Go to the SIS website (<https://sis.umflint.edu>), and Login using your UMID (or SSN) and PIN.
2. Select **Student Services** from the Main Menu
3. Select **Student Records**
4. Select **Degree Evaluation**

If prompted for a Term, select the Current Term and click Submit.

5. Your current student curriculum information will display.

Check your degree, major, minor, concentration and anticipated degree date. If incorrect, please contact the Registrar's Office by using the Change of Major form which is available at

http://www.umflint.edu/registrar/common_forms.htm.

6. Select the **Generate New Evaluation** link at the bottom of the page. *(Note: If you are enrolled in a "pre" program, are pursuing a second UMF degree, or would like to check the requirements for a different major or minor then proceed to Step 7 to use the 'What-if Analysis' link instead.)*

Generate New Evaluation

Step 1 : Select the program. Click the radio button next to the program you wish to evaluate.

Step 2 : Select the current term from the drop down list.

Click **Generate Request**. Go to Step 8.

7. For "pre" majors, students pursuing a second UMF degree, to view an evaluation for a program other than your current curriculum select the **What-If Analysis** link at the bottom of the page.

What-if Analysis

Step 1 : Catalog Term. Select your catalog term from the drop down list (admit term or later), click continue.

Step 2 : Program. Select the desired degree (and college if listed), click continue.

Step 3 : Major. Select the desired first major. Click **Submit** if there are no concentrations, minors, or 2nd major to add and you will proceed to Step 5. If there are concentrations or specializations associated with this major, click the **Add More** button.

Step 4 : Concentration. Select the concentration(s), if any, from the drop down list. Click Submit or click Add More to select Minor(s) and/or additional major/concentrations.

Step 5 : Evaluation term. The current term will be displayed in the drop down list, do not change this.

Click **Generate Request**.

8. Select **Detail Requirements** and click Submit to review the evaluation.

To evaluate a different program, select the **What-If Analysis** link at the bottom of your screen and repeat from step 7.

IT IS STRONGLY RECOMMENDED THAT YOU MEET WITH YOUR ADVISOR REGARDING YOUR GRADUATION REQUIREMENTS

