

**THE UNIVERSITY OF MICHIGAN-FLINT
OFFICE OF RESEARCH**

**INTERNAL PROJECT/GRANT
CHANGE IN SCOPE REQUEST**

The purpose of this form is to inform the RCA Committee of change in the original scope of work that was submitted and approved in the proposal. A change in scope is considered an action that constitutes a significant change in direction, type of research, aims, objectives, methodology, delays or events of unusual interest that will materially affect the ability to attain the objectives of the project or meet time schedules as provided in the approved proposal. All requests should include a brief statement of the event or action that caused the change in scope, how you will proceed with your research/project to achieve your initial goal and if applicable a new time line. All requests must be received by the Office of Research as soon as a change in scope is determined. Please keep in mind that if your research/project involves IRB approval, you may need to obtain IRB approval for continuance.

Principal Investigator: _____ **Dept ID:** _____

Type of Grant: _____ **Project/Grant #** _____

Statement:

Signatures:

Principal Investigator **Date** _____
Department Chair **Date**

Director, Office of Research **Date**