

**University of Michigan-Flint  
Incentive Funds: Sponsored Research & Programs**

**A Three Year Pilot Program  
Effective March 31, 2008**

External funding adds much to the overall quality of the University. Grants provide an important source of income to the University of Michigan-Flint to help our faculty maintain active, successful research agendas. With external funding, faculty can engage in the activities of their interest and be assured that the funds are available to cover the costs associated with the various aspects of research, be it travel, expendable supplies, summer stipends, student assistance or other necessary items. Further, external funding sources are more likely to be able to provide sums large enough to allow faculty to graduate from pilot level studies, progressing to sponsored research that can be conducted on a scale that will result in making contributions to knowledge in their fields - through conference presentations and, ultimately, publications in peer-reviewed journals.

The Office of Research is eager to work with faculty to assist them in achieving their research goals, as well as encourage an increase in the annual amount of financial support from sources external to the University. With this in mind, Academic Affairs is happy to announce the initiation of a new program designed to create an incentive for our faculty to devote the time and energy necessary to prepare quality proposals targeted to generate external funding. These one-time incentive payments will be issued to the Principal Investigator(s), the amount of which is based on the size of the grant request as well as the source of funding. Larger grant requests will generate larger incentive payments (see chart below). For projects involving multiple investigators, project personnel will share the incentive payment based on a distribution model that they determine according to their contributions to the project.

As with all efforts for seeking external funds, faculty and staff are reminded to contact the Office of Research (for organized research, training, clinical trials and other sponsored activity) or the Office of Corporate and Foundation Relations (for instructional initiatives, capital projects, and community service) about their plans and to submit the necessary application forms.

Office of Research

- Proposal Approval Form (PAF)  
<http://eresearch.umich.edu/> (Proposal Management)

Office of Corporate and Foundation Relations

- Request to Fund and Intent to Approach Forms  
[http://www.umflint.edu/ia/CFR/looking\\_for\\_funding.htm](http://www.umflint.edu/ia/CFR/looking_for_funding.htm)

Specifics of the program include:

- All full-time faculty and staff of the University of Michigan-Flint are eligible.
- Renewal applications of existing grants are not eligible unless a formal renewal application is required including the generation of a PAF.
- The incentive payment will be awarded when the grant proposal is completed and approved by the Office of Research, approved by the Division of Research Development and Administration (DRDA) and submitted to the external funding agency, foundation, or other source.
- In the event that the proposal is not funded, acceptance of the incentive payment on the part of the principal investigator indicates agreement to revise and resubmit the proposal the following year, if such opportunity is available and appropriate. Please check with the Office of Research or the Office of Corporate and Foundation Relations about resubmission.
- Incentive payments will be made in the form of Extra-Service Compensation within the University of Michigan system guidelines.
- Proposals that do not include a minimum indirect cost recovery (IDC) of at least 8% are NOT eligible.
- Individuals with appointments that are 100% externally funded are not eligible.
- The amount of the incentive payment will be as follows:

Grants with IDC rates of 25% or higher:

Grant budget <\$50,000 (\$20,000 min) = \$500

Grant budget \$50,000 to \$150,000 = \$1,000

Grant budget >\$150,000 = \$1,500

Grants with IDC rates between 8% and 25%:

Grant budget <\$50,000(\$20,000 min) = \$400

Grant budget \$50,000 to \$150,000 = \$800

Grant budget >\$150,000 = \$1,200

Academic Affairs appreciates our faculty that put the time and effort into writing and submitting proposals to external funding agencies that are designed to boost the research activity that takes place on our campus. This program is designed to reward this effort and to encourage faculty to develop solid research plans that will benefit both the University of Michigan-Flint, by bringing in greater funds to support scholarly activity, as well as benefit the authors of such grant proposals, by allowing them to pursue their research interests and build grant writing and management skills that can only serve to increase their success. This pilot program will run for three years but may be revised as needed during that time.

Questions? *Please contact:*  
*John Callewaert, Director*  
*Office of Research, 530 French Hall*  
*810-762-3383, [jcallew@umflint.edu](mailto:jcallew@umflint.edu)*

# SPONSORED RESEARCH AND PROGRAMS INCENTIVE FUNDS APPLICATION

(submit to the Office of Research following the submission of your funding application)

Project Title: \_\_\_\_\_

## PROJECT PERSONNEL

Please print and sign your name below. For projects involving more than one investigator, project personnel should determine the percentage of their contribution to the project so that the Office of Research can use that percentage to divide payments appropriately. The project contribution percentages for all investigators should add up to 100.

_____	_____	_____
PRINCIPAL INVESTIGATOR (printed name)	PRINCIPAL INVESTIGATOR (signature)	Project Contribution (%)

_____	_____	_____
PARTICIPATING INVESTIGATOR (printed name)	PARTICIPATING INVESTIGATOR (signature)	Project Contribution (%)

_____	_____	_____
PARTICIPATING INVESTIGATOR (printed name)	PARTICIPATING INVESTIGATOR (signature)	Project Contribution (%)

_____	_____	_____
PARTICIPATING INVESTIGATOR (printed name)	PARTICIPATING INVESTIGATOR (signature)	Project Contribution (%)

_____	_____	_____
PARTICIPATING INVESTIGATOR (printed name)	PARTICIPATING INVESTIGATOR (signature)	Project Contribution (%)