Classroom Observation Form

Instructor:
Course:
Observer:
Date:

Narrative. (This is the observer's objective summary of the class session.)

Analysis / Evaluation. (In this section, the observer responds to critical questions about the instructor's performance.)

Planning/Organization. In what ways and how effectively did the instructor communicate the agenda/plan for the class session to the students? How appropriate was the plan for the material/class level? How well was the instructor able to follow the plan? How and how well did the instructor provide transitions between topics?

Interaction with Students. In what ways and how effectively did the instructor encourage student involvement in the class? How and how well did the instructor check on student understanding of course material? Possible strategies include, but are not limited to, asking students questions, arranging class or small group discussions, assigning brief writing tasks, and providing time for and encouraging student questions.

Command of Subject Matter. How and to what extent was the instructor able to demonstrate expert knowledge of the course subject?

[Area 4. Optional.]

[Area 5. Optional.]

Suggestions. (In this section, the observer offers advice on improving or enhancing teaching.)