CONSTITUTION OF
FUTURE URBAN & ENVIRONMENTAL LEADERS
AT THE UNIVERSITY OF MICHIGAN – FLINT

Article I – Name

The name of the organization shall be the Future Urban & Environmental Leaders at the University of Michigan-Flint, hereafter known as the organization.

Article II – Purpose

The purpose of this organization shall be to actively encourage implementation of sustainable technology and practices by students, campus administration, student organizations, student housing and the community through social advocacy. We seek to increase environmental awareness and understanding so that our campus may have a healthier relationship with the environment and the surrounding community. We will work to help bolster the image of Flint, MI as vibrant green community through outreach and activism. FUEL also seeks to inspire personal growth and learning for students interested in the fields of environmental science, urban planning, and sustainability.

Article III – Membership

Any student at the University of Michigan-Flint and in good academic standing, as defined by the University, is eligible for membership. Individuals are considered members after having attended at least three (3) organization functions. The Future Urban & Environmental Leaders, an equal opportunity student organization, complies with all applicable federal and state laws regarding nondiscrimination, including Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973. The Future Urban & Environmental Leaders is committed to a policy of nondiscrimination and equal opportunity for all persons regardless of race, sex, color, religion, creed, national origin or ancestry, age, marital status, sexual orientation, gender identity, gender expression, disability, or military service in educational programs and activities.

Article IV – Officers

All officers shall be elected by a majority vote of eligible voting members in the organization. All elections will be held on an annual basis during the month of April.

Officers shall assume their respective offices immediately following their election.

The Officers include:

President –
The President shall be the representative for the organization and lead in all activities held by the organization. They will preside over the business conducted at each meeting as well as oversee and keep a schedule of executive board, general board, committee meetings, events, and projects led by the organization. The President shall also stand as a liaison between the organization and the officers and officials of the University of Michigan-Flint.

**Vice President**

The Vice President shall assist the President in all matters of organization business and should the President be unable to fulfill an obligation to the organization, s/he shall assume the President’s position. Along with the president, they will develop and maintain contacts within the department and outside organizations.

**Secretary**

The Secretary shall post notice of meetings, record all business conducted at meetings, and post minutes of the meetings. Along with the minutes, the secretary is to keep organization records organized and on file. They shall be responsible for keeping a list of active members.

**Treasurer**

The Treasurer shall keep all copies of correspondence and financial records of the organization.

**Head of Public Relations**

The Head of Public Relations shall be responsible for the publicity of the club. This primarily includes social media and advertising (digital and hard-copy).

**Article V – Advisor**

The Advisor shall serve as a point of communication and information for the organization. The Advisor shall be apprised within two (2) business days of all organization activity.

**Article VI – Meetings**

Meetings will occur on a bimonthly basis or other regular basis at a time selected by FUEL during the major semesters (Fall and Winter) and will follow the procedure set forth below:

- Attendance/introductions
- President goes over agenda/report to members
- Officer/Committee reports
- Vote on committee motions and decisions
- Discussion/concerns/any other business put forth by members
- Close
E-board meetings will take place on an as needed basis and occur outside of general club meetings.

Additional meetings may be scheduled by the President as needed. Quorum is required to conduct any official business. Quorum is half of the eligible voting members.

**Article VII – Disruption/Suspension/Removal Policy**

Only members of an organization may make an anonymous complaint of the organization.

Potential Reasons for anonymous complaint are as follows:

1. If the organization is not living up to its purpose as stated in the Intent to Organize form
2. If there is an issue amongst the members of an organization

   a. An issue will be defined as any members causing disruption to the organization; preventing the organization from being able to conduct the business at hand

The Student Organization and Partnership Board reserves the right to direct any case to the Director of Student Activities and Leadership and the Director of the Student Conduct and Resolution at anytime. The complainant must write a letter to the Director of Student Organization and Partnership Board (SOP Board) stating their complaint. The SOP Board will respond by the following:

1. A member of the Board will attend the next scheduled meeting and report what occurs during the meeting to the rest of SOP Board

2. SOP Board will first address the advisor(s) of the organization to resolve the situation

3. If the advisor(s) of the organization are unable to resolve the conflict, the executive members of the organization will be contacted

4. If the executive members of the organization are unable to solve the conflict, the SOP Board committee members will have a meeting with the executive members of the organization to gather information regarding the anonymous complaint
5. If the issue is still unresolved, the SOP Board committee members will contact the original complainant to have a mediated conversation

6. If the issue is still unresolved, the member in question will receive a notice and an email notifying them to be present at the next meeting except in the case of extenuating cases

7. The organization will vote on the suspension of the member(s) in question

8. Member(s) in question will be given a chance to state their case to their organization

9. When voting on the suspension of member(s), member(s) in question must leave the area while the organization discusses and votes on their membership
   a. A majority vote of four-fifths (4/5) of the members present is necessary for the member(s) to be suspended
   b. If the organization chooses to retain the member(s) in question, the organization will receive a warning
   c. If another issue arises concerning the previous issue the organization will be put on suspension until further notice
   d. The organization at large will be notified why the organization is suspended
   e. Once the issue is resolved through intervention by the SOP Board the suspension of the organization will be lifted

If a resolution cannot be reached you will be referred to the Director of Student Activities and Leadership and the Director of the Student Conduct and Resolution. In order to ensure the organization has truly resolved its issues, members of the Student Organization and Partnership Board will be sent to meetings to report on the conduct of the meetings

**Article VIII - Overdraft Policy**

If a student organization exceeds the amount of funds available in their account or has a projected debt, it will **result in a suspension** of the student
organization. A projected debt will be defined as invoice purchases incurred by the student organization exceeding the funds currently available in the student organization account.

The student organization that has been suspended will have the following privileges suspended as well:

1. Requesting allocations from student government
2. Booking rooms through EBS
3. Posting flyers or any sort of advertisement around campus
4. Emailing the student body

The student organization will remain under suspension until the debt is paid off. Student government will not be held liable for any debt the student organization incurs.

Members of the student organization under suspension will not be able to do any of the following:

1. Ask for an allocation of funds for a different student organization
2. Create a new organization on campus

**Article IX - Constitution Approval**

A new organization in the process of approval will be allowed a maximum of 3 revisions to their constitution before the SOP Board votes on the approval of their organization. A constitution submitted to SOP Board is confidential until approved by SOP Board.

**Article X – By-Laws and Amendments**

Amendments to this Constitution require the affirmative vote of three-fourths (3/4) of the active membership, and be subject to review by the Office of Student Life, for said amendment to be adopted. By-laws of the organization shall be established by the Executive Board. These by-laws shall be the policies and procedures of this organization. By-laws of the organization may not in any way conflict, or diminish the authority of this Constitution.

**Article XI – Ratification**

This constitution must receive a three-fourths (3/4) vote of the membership to be adopted.