

# INTERNATIONAL EXCHANGE PROGRAM CHECKLIST

## FOR STUDENTS FROM PARTNER INSTITUTIONS

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### Phase One: Inquiry & Program Selection

- Visit your home campus International Office or Academic Department to learn about eligibility requirements for participating in an exchange program.
- View UM-Flint exchange program information at [www.umflint.edu/international/educationabroad/incoming-exchange-students](http://www.umflint.edu/international/educationabroad/incoming-exchange-students). Pay attention to the **Areas of Study** available to you.
- Review [guidelines for courses](#) and view courses at [www.umflint.edu/registrar/course\\_schedule.htm](http://www.umflint.edu/registrar/course_schedule.htm).
- If you are nominated and approved, you will receive an introductory email from UM-Flint with application information.

### Phase Two: Apply for Program

- Visit [M-Flint WorldLink](#) to apply. All items must be uploaded online.
- Once your paperwork is processed and you have been accepted, you will receive an email from **iService** to submit paperwork needed to generate your DS-2019, the immigration document needed to apply for a J-1 visa.
- Submit any required documents to your home campus International Office or Academic Department.

### Phase Three: Program Preparation

- Register for classes once your *Learning Agreement* is approved.
- Apply for housing at [www.umflint.edu/reslife](http://www.umflint.edu/reslife).
- Apply for J-1 visa at nearest US Consulate.
- Book airline ticket and submit airport pickup request, if desired.
- Review health insurance policy and waiver information at [www.umflint.edu/international/health-insurance](http://www.umflint.edu/international/health-insurance).

### Phase Four: Program!

- Arrive in Michigan and attend International Student Orientation.
- Attend classes.

### Phase Five: Return

- At program end, request for transcript to be sent to your home institution at [www.umflint.edu/registrar/transcripts](http://www.umflint.edu/registrar/transcripts).
- Return home and fulfill any requirements.
- Ensure your grades have been posted on your home campus transcript.

