Instructions for the Application for Graduate Admission

All applicants to a UM-Flint graduate program must have a U.S. bachelor’s degree or equivalent from an accredited institution. Students who have previously been admitted and enrolled in a UM-Flint graduate program and have not been active in the past 12 months must apply for readmission. Students can apply online or obtain an application for readmission from the Office of Graduate Programs.

Application Instructions

Complete the attached application and submit it together with the $55 application fee. The application fee can be paid by credit card (Visa, Mastercard, or Discover) using our Application Fee Payment Form (available at www.umflint.edu/graduateprograms/forms.htm) or by a check or money order drawn on a U.S. bank. We do not accept checks that are drawn on a bank outside of the United States. The application fee is nonrefundable and cannot be credited toward tuition or any other fees.

Special Notes about Completing the Application

- UMID: If you have attended a University of Michigan campus or have been an employee of the University of Michigan, you may have an 8-digit UMID. Providing this information will help the process of matching your documents to your application.
- Social Security Number: Your social security number is optional, but important for helping us match your application with financial aid information and any other documents you may have on file. If you do not have a social security number, leave this space blank.
- Name: The name you provide will appear on all official university documents and on visa documents where applicable. Be sure to list your former names and/or variations of your names which may appear on any of your supporting documents. A preferred first name can be entered; this name will appear on class rosters, email display, and most unofficial records and documents used by the university.

Qualifying for In-State Tuition

Are you a Michigan resident?  __ Yes, since ________________________________  
__ No

If you answered “yes” and any of the following circumstances apply, you must file an Application for Resident Classification and be approved to qualify for in-state tuition:

- You live outside the state of Michigan for any purpose, including, but not limited to, education, volunteer activities, travel, or employment.
- You attended or graduated from a college outside the State of Michigan.
- You lived or worked outside the state of Michigan at anytime within the last 3 years.
- You are not a U.S. citizen
- Your spouse, partner or parent is in Michigan as a nonresident student, medical resident, fellow or for military assignment or other temporary employment.
- You are 24 years of age or younger and a parent lives outside the state of Michigan.
- You are 24 years of age or younger and have attended or graduated from a high school outside the state of Michigan.
- You have attended or graduated from an out-of-state high school and have been involved in education pursuits for the majority of time since high school graduation.
- You previously attended any U-M campus (Ann Arbor, Dearborn, or Flint) as a nonresident.
- Other circumstances may also require you to file a residency application.

Residency Applications can be obtained from the Residency Classification Office, University of Michigan Office of the Registrar, 1210 LSA Building, 500 S. State St., Ann Arbor, MI 48109-1382, phone (734) 764-1400. The University’s Residency Classification Guidelines can be found on the Web at http://ro.umich.edu/resreg.php.

The deadline dates for submitting an Application for Resident Classification apply to the term for which residency is sought and are as follows: September 30 for Fall Term, January 31 for Winter Term, July 31 for Spring, Spring/Summer, and Summer Terms. Applications must be received in the Residency Classification Office by 5 p.m. on the deadline date. Applicants who do not file by the deadline will be responsible for paying nonresident tuition.

For more information about the graduate admissions process, call (810) 762-3171, email graduate@umflint.edu, or visit www.umflint.edu/graduateprograms.

The University of Michigan, as an equal opportunity/affirmative action employer, complies with all applicable federal and state laws regarding nondiscrimination and affirmative action, including Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973. The University of Michigan is committed to a policy of nondiscrimination and equal opportunity for all persons regardless of race, sex*, color, religion, creed, national origin or ancestry, age, marital status, sexual orientation, disability, or Vietnam-era veteran status in employment, educational programs and activities, and admissions. Inquiries or complaints may be addressed to the Senior Director for Institutional Equity and Title IX/Section 504 Coordinator, Office for Institutional Equity, 2072 Administrative Services Building, Ann Arbor, Michigan 48109-1432, 734-763-0235, TTY 734-647-1388. For other University of Michigan information call 734-764-1817.

* Includes discrimination based on gender identity and gender expression.
Application for Graduate Admission

This application also serves as your application to the Horace H. Rackham School of Graduate Studies if you are applying to a Rackham program offered at UM-Flint. Please type or print legibly in ink.

Have you previously attended UM-Flint?  __ Yes  __ No

Have you previously applied for admission to UM-Flint?  __ Yes  __ No

UMID  ____________________________  U.S. Social Security Number (optional)

SECTION I. Program of Application

Program Name:  __________________________________________

If applying to MBA, please indicate Traditional ______ or NetPlus! ______

Concentration (if applicable):  __________________________________________

Term for which you are seeking admission:  ______ (Term, Year)

Terms of entry are Fall (September), Winter (January), Spring (May), and Summer (June). Some programs do not admit new students in every term; check the website for admission terms.

SECTION II. Personal Information

Last Name (Family Name/Surname)  ____________________________  First (Given) Name  ____________________________  Middle Name  ____________________________  Gender:  ____ Male  ____ Female

Preferred First Name  __________________________________________

Date of Birth (MM/DD/YYYY)  ____________________________

Previous names you used on prior academic records  __________________________________________

Birthplace (City and State or Country)  ____________________________

Current Mailing Address Line 1  __________________________________________

E-Mail  __________________________________________

Current Mailing Address Line 2  __________________________________________

Home Telephone  ____________________________

City  ____________________________  State/Province  ____________________________  Zip/Postal Code  ____________________________  Country if not U.S.  ____________________________

Please provide your permanent address, if different than your current mailing address. International students are required to provide a non-US address for purposes of immigration document creation:

Permanent Mailing Address  __________________________________________

City  ____________________________  State/Province  ____________________________  Zip/Postal Code  ____________________________  Country if not U.S.  ____________________________

Citizenship Status:  ____ U.S. Citizen  ____ U.S. Permanent Resident  ____ Non-U.S. Citizen; Country of Citizenship  ____________________________  Visas Type:  ____ Student Visa  ____ Other Visa; Type  ____________________________

Native Language if not English:  __________________________________________

If your native language is not English, please indicate how you plan to demonstrate English proficiency:

____ Exam:  ___ TOEFL  ___ MELAB  ___ IELTS  ___ ECPE [Indicate date taken/will take:  ____________________________ ]

____ Degree from accredited U.S. college or university

____ Degree from foreign institution where language of instruction was exclusively English

____ C or higher in ENG 111 or ENG 112 or equivalent

Race/Ethnicity  The information requested below is optional and will not be used for admissions/hiring purposes. It will be used to satisfy federal reporting requirements and may be used for other purposes allowed by law.

Please indicate whether you consider yourself to be Hispanic or Latino:

____ No, not Hispanic or Latino.

____ Yes, Hispanic or Latino: a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central America, or other Spanish culture or origin, regardless of race.

In addition, select one or more of the following racial categories to describe yourself:

____ American Indian or Alaskan Native: a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

____ Asian: a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

____ Black or African American: a person having origins in any of the black racial groups of Africa.

____ Native Hawaiian or Other Pacific Islander: a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

____ White: a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
U.S. Military Service
Are you serving or have you served in the U.S. Military (including National Guard and Reserve Components)?  __Yes  __No
Are you eligible to receive education benefits through the Department of Veterans Affairs?  __Yes  __No
Are you the spouse or dependent of someone who is serving or has served in the U.S. Military?  __Yes  __No

Residency: Please read the “University of Michigan Guidelines for Qualifying for In-State Tuition” at http://ro.umich.edu/resreg.php before completing this section.

___ Michigan Resident, since ____________________________ (Month, Year)
___ Non-Michigan Resident

SECTION III. Education
Beginning with the most recent, list all postsecondary institutions you have attended since high school, regardless of whether you received a degree or diploma. Attach an additional sheet if necessary.

Institution A
Institution Name ____________________________  Location ____________________________
Dates Attended ____________________________
Degree/Diploma ____________________________  Degree Date ____________________________

Institution B
Institution Name ____________________________  Location ____________________________
Dates Attended ____________________________
Degree/Diploma ____________________________  Degree Date ____________________________

Institution C
Institution Name ____________________________  Location ____________________________
Dates Attended ____________________________
Degree/Diploma ____________________________  Degree Date ____________________________

SECTION IV. Employment
Beginning with the most recent, list employers (including homemaking and work related to your field of specialization). Information given must cover the last three-year period unless reported under “Education.”

<table>
<thead>
<tr>
<th>Employer/Employer City and State or Country</th>
<th>Employment Dates (From-To)</th>
<th>Position/Title</th>
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SECTION V. Additional Information
Have you ever been expelled, suspended, or placed on probation by any secondary school or college you attended for academic dishonesty or because of an offense that harmed or had the potential to harm others?  __Yes  __No

Have you ever been convicted of a criminal offense other than a minor traffic violation, or been found to be delinquent by a juvenile court, or are there such charges currently pending against you at this time?  __Yes  __No

If you answer yes to either of these questions, you must submit a full explanation.

List the people who will be submitting letters of recommendation. Please list name, title, institution/company, city, and state or country for each person.

<table>
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<tr>
<th>First Recommendation</th>
<th>Second Recommendation</th>
<th>Third Recommendation (if required)</th>
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I certify that all the information given in this application is true and complete. I understand the University of Michigan may verify any information I have provided. Falsification or omission of information or credentials may result in the withdrawal of my application or in the revocation of admission, financial reward, or registration. I understand that all credentials I submit become the property of the University of Michigan.

Signature ____________________________  Date ____________________________
Print Name ____________________________