

# SMARTCART INSTRUCTIONS

CALL MCS FOR ASSISTANCE  
**(810) 237-6628**

PLEASE DO NOT MOVE, REARRANGE,  
OR DISCONNECT THE MEDIATED CART.

This reference is written as a tool to assist University of Michigan-Flint faculty, staff, and students who use the presentation system in the Smartcart Classrooms.

*Note: Be sure to turn off the projector and all media equipment before you leave.*

## Using the Projector

### Turn Projector On

- (1) If needed, open the black door on the top left of the cart by pushing the button and lifting, all in one motion, to position the projector's mirror

*Note: Never touch or try to clean the mirror--it is easily damaged.*

- (2) Open the cabinet and retrieve the remote control shown on the right
- (3) Press the power button on the remote. You should hear the fan start running on the projector. A blue screen will appear after a few moments

*Note: When using the remote you must point it at the mirror on the Smart Cart or at the screen*

### Turn Projector Off

- (1) Press the off button on the remote twice

*Note: When the projector is turned off, the cooling fan will continue to run for about 10 seconds*

*Note: NEVER shut the lid while the projector is running, this can cause the bulb to explode*

### Connecting Personal laptop

- (1) Connect laptop to the VGA cable on top of the cart
- (2) Hit the square button on top next to the green or yellow light to switch from desktop to laptop use

## Using the Remote:

**Pointer:** Press the pointer button and then use the pointer control button on the remote to move the pointer on the screen

**Black Screen:** Press the A/V Mute button on the remote control to turn the image black and stop the sound. Press it again to return to your presentation

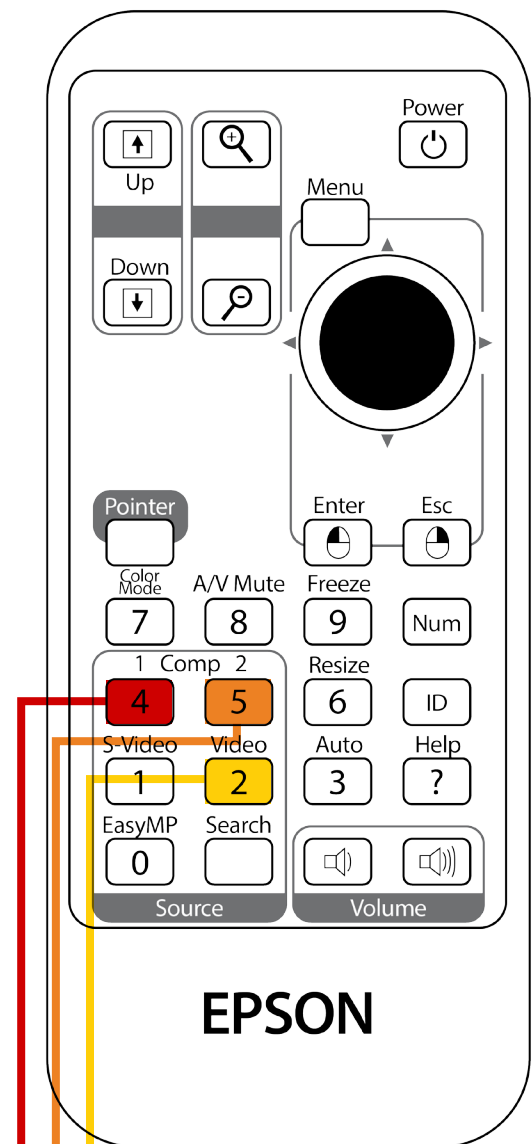
### Sources:

Comp1=Computer/ Laptop

Comp2=Doc. Camera

Video=DVD/VCR

*Or hit the search button to cycle through sources*



**Computer (Comp 1)**

**Doc Camera (Comp 2)**

**DVD/VCR (Video)**

# DOC. CAMERA INSTRUCTIONS

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## Using the Document Camera:

- (1) If camera arm is down release using the lever at the base
- (2) Turn the document camera on (or off) by pressing the **power button**
- (3) Place the item to be shown on the stage of the document camera
- (4) Check that the projector is set to display the document camera
- (5) To show solid objects, press the **lamp button**. Transparencies are best viewed with the upper lamps, not the base lamp

**Please turn the document camera off when finished**

## To Resize Image:

- (1) Press the **plus button** to increase the size of the image
- (2) Press the **minus button** to decrease the size of the image

## To Focus on Image:

- (1) If the image is not in focus, press the **auto focus** button to refocus on the image

*Note: The following objects may not focus well using the auto focus feature*

- Objects with little contrast
- Objects with a bright background or excessive contrast

