Members Present: Darryl Baird, Connie Creech, Blair Davis, Aviva Dorfman, Jan Furman, Doug Knerr, Greg Laurence, and Chris Douglas (Acting Chair)

Members Absent: Ricardo Alfaro (Chair)

Chris called the meeting to order at 1:00 p.m.

Approval of Minutes – November 19, 2015 ► The Minutes of November 19 were approved as written.

Elections for Chair Pro-Term Winter 2016 AAAC ► Chris asked the committee for nominees. Jan Furman was nominated for the Chair Pro-Term Winter 2016 position. The committee unanimously agreed.

Assumed Practices: Continued Discussion from Last Meeting ► Doug asked the committee if they had any questions and/or comments regarding the HLC Assumed Practices document. The committee started to review the document page by page and section by section. Discussion was held in regard to a multitude of different policies and whether or not the University is following all of them correctly and what remedies, if needed, should occur. Connie stated that after reading through the document it answered questions that she’s had regarding University practices. She feels this document needs to be publicized to the University.

Doug explained the review of this document is critical for the University. He also stated that the biggest step is implementing these practices into the system. Once established, everything else will fall into place. Although it can be a tedious and painstaking process, it is imperative that it be done.

After much discussion, the committee ended their review of the HLC Assumed Practices on page 5, Section C: Teaching and Learning.

Action: Continue review of the HLC Assumed Practices document at the next AAAC meeting.

Provost Report ► Doug discussed his vision for the Office of the Provost, Deans, and the need for coherency across campus. He touched on big ticket items that his office has been handling and indicated that he would like to see the Provost Office restructured.
Faculty Council Report  ► Greg reported that the response rates for student evaluations topic will be presented to Governing Faculty in January.

Matters Arising  ► Darryl is concerned about having new space and feels the University is not prepared for it. Discussion took place. Connie reiterated that AAAC would like to tour the new space when possible. Doug assured the committee that a tour will take place once Greg can get one scheduled.

The meeting adjourned at 2:35 p.m.