Members Present: Bob Barnett, David Gordon, Vahid Lotfi, D. J. Trela, and Chris Waters

Gerard called the meeting to order at 3:00 p.m.

**National Student Exchange Program** ► Chris disseminated a handout with information regarding the National Student Exchange Program. This program facilitates student exchanges. Laura Staudacher will be attending the National Student Exchange Program conference in the Spring to arrange exchanges for the Honors Program. Chris would like to see this program available campus wide. Gerard inquired about cost. Chris stated that the program is not horribly costly and that Laura will be the contact person for the program. Chris’ understanding is that there will be no additional cost to the institution only to the students.

**CAS Appeals Process:** ► (CAS Appeals Process and Summary of Ann Arbor Model Grievance Process handouts provided.) Discussion was held regarding the CAS appeals process. Vahid felt that language should be added to all of the policies stating that the grievance procedures are for issues that are non-contractual. D. J. stated that because Ann Arbor has one policy for the Ann Arbor campus, he doesn’t understand why we need four policies. Discussion ensued regarding a campus-wide grievance procedure, promotion tenure grievance procedure and ad-hoc committee.

A consensus was reached that D. J. will develop a UM-Flint campus-wide policy to present to Council and that each college/school continue to review and revise their policies.

**Matters Arising** ► Chris reported that a meeting was held to determine the best way to process program revisions and changes smoothly and as quickly as possible. Program revisions and changes will be sent to Chris’ office on a monthly basis and at that time she will review, approve and recommend whether they need committee review (i.e. AAAC, CAC-BSP) and/or whether they need to go to Presidents Council.

Chris raised a concern regarding internships in academic units. Discussion was held regarding Affiliation Agreements, coordinating internships and centralizing internships. It was determined that Chris will review Ann Arbor’s policy and present her findings to the Council.

**Approval of Minutes from December 13, 2012** ► The Minutes of December 13, 2012, were approved with corrections.

The meeting was adjourned at 4:24 p.m.