Members Present: Bob Barnett, David Gordon, Vahid Lotfi, D. J. Trela and Chris Waters

Guests: Diana Curran and Beth Manning, Human Resources

Gerard called the meeting to order at 3:12 p.m.

Minutes from the January 12 Meeting ► The minutes were distributed and reviewed, with some revisions suggested.

LEO Negotiations ►

Beth Manning lead a discussion of the upcoming LEO contract negotiations. The current contract expires on April 20, 2013, and Academic HR will be meeting with the potential University bargaining team to discuss revisions to the contract. Beth discussed potential issues that may be raised during negotiations and indicated that current union bargaining issues at the State level are not expected to impact the LEO negotiations. Beth asked Deans to communicate any questions or concerns regarding LEO negotiations to her or Diana Curran.

Academic HR will need representatives for the negotiating team, and will ask Gerard for recommendations in the coming weeks.

Matters Arising ►

Budget Priorities Meeting: A Budget Priorities Meeting is being held on Friday, March 9 from 9:00 a.m. to 12:00 p.m. at the Ross House. Fawn Skarsten is scheduled to present for approximately 1.5 hours on enrollment data, with the remaining time reserved for discussion. Gerard has asked Jon Davidson (Interim Director of Undergraduate Admissions) to attend. Gerard asked the Deans to develop a tentative strategy for countering negative discussions on enrollment. Vahid will speak about the benefits of increased faculty involvement in enrollment management, and D.J. suggested focusing on positive future connections that will improve enrollment.
**Space:** Gerard commented that he expected to have a decision on space requests by February 29, but that has not occurred. He further commented that he is leaning toward accepting most of the proposal, but would still like detailed feedback on the revised draft. The Deans discussed space considerations briefly.

D.J. commented that recent discussions have not addressed the needs of individual departments. He recommended forming a Space Committee with a clear charge. D.J. will draft text on the post-recommendation process and send it to Bob Houbeck, copying Gerard.

**SOM Furniture:** Chris Waters indicated that in preparation for upcoming Director of Admissions interviews, some of the furniture vacated by SOM will be transferred to Admissions.

The meeting adjourned at 5:20 pm.