UNIVERSITY OF MICHIGAN-FLINT

Council of Deans Meeting
Tuesday, May 12, 2015
10:00 a.m. – Shiawassee Room

~ Minutes ~


Interim Provost Dixon called the meeting to order at 10:03 a.m.

Approval of Minutes from April 28, 2015 ► The Minutes of April 28, 2015 were approved as written.

Strategic Enrollment Management (Communication) ► Barbara indicated that even though the inception to the Strategic Enrollment Management initiative was September 1, there have been concerns expressed that some don’t know what is going on. We are not sure how widespread that is, but Barbara reported that she as Co-Chair and Co-Chair Mary Jo Sekelsky are putting together a communication to send out to campus at the end of the day tomorrow. The communication will serve two purposes, that of providing information and that of an invite to open forums which will be held two or three times so that the majority of campus can attend one of them. She explained that within the communication will be a chart of process steps and indicated that we are not at the halfway point yet. Barbara said that in the way of information, there is not a lot that they can provide because they are still in the first half of the process; however, they are planning to work throughout the summer months. Much discussion took place. Barbara said that deans carry a significant responsibility for encouraging and instilling the importance of student retention to their faculty. Barbara indicated that the target for rolling out the plan was the beginning of fall; however, they are slightly behind so it will be after fall begins.

End of Year Business – Annual Report ► Barbara asked if the Council felt that most of the items required previously for the Annual Report were relevant. Most of the deans concurred that the development of an annual report by each unit was a good exercise and was helpful. Barbara indicated that for Requirement 4, “no more than eight bullets” would be removed. She mentioned that Requirement 5, “efforts to promote assessment of student learning” was extremely important. She indicated that Requirement 10 would read, “List noteworthy efforts to increase and/or retain enrollment.” She asked whether the deans could provide their annual reports sometime in June; however, there was consensus that it was a struggle to get it done by the deadline in July.

End of Year Business – Evaluations ► Barbara indicated that Council members could list the number of accomplishments that they wished; there would be no set number (#b). She also clarified that #c might not only include activities that did not meet your expectations but also maybe goals that are still in progress. She indicated that the deadline for submitting evaluations to her would be Monday, June 15.

The meeting adjourned at 10:50 a.m.