Meeting was called to order at 2:00 p.m.

Approval of Minutes from June 9, 2015 ► Minutes were approved as written.

Staff Development ► Beth Manning, Director of Human Resources, introduced Mary Barry-Cybulski, Senior Training Consultant, as a new member of the HR Staff. She will be responsible for leading the staff development programs that are currently available and developing new programs.

Marketing ► As a follow-up from the extended leadership meeting regarding the brand refresh, Jennifer Hogan provided the timeline for launching the new materials and website. Several examples of marketing pieces (postcard, view book cover) were passed around. Discussion took place regarding how staff in University Relations and designated staff in the College and Schools will collaborate to assure that necessary publications are produced in a timely manner.

Personnel ► General discussion took place regarding second- and fourth-year faculty reviews and new positions and hiring decisions. Questions about when and if the provost should be in the loop for reasons other than budgetary authority, such as reviewing portfolios before the three-year contract renewal, and reviewing final candidate for hire before contract is issued took place. Issues will likely be taken up again in the coming year.

Transfer Pathways ► General discussion about Dean’s responsibility in working with faculty and encouraging closer collaboration with partners in the community colleges, especially Mott. While we have good articulation agreements, we could do more to make the transfer process smoother by encouraging individual faculty to work with CC faculty. This is an important issue in the process of Strategic Enrollment Management.

Meeting was adjourned.