Members Present: Bob Barnett, David Gordon, Vahid Lotfi, D. J. Trela, and Chris Waters

Guest: Keith Moreland, Professor of Accounting/School of Management
Coordinator of Reassigned Teaching Time Initiative of the Strategic Plan

Gerard called the meeting to order at 3:00 p.m.

Reassigned Teaching Time ► Keith disseminated a handout summarizing information that he has gathered regarding Reassigned Teaching, one of twenty initiatives from the Strategic Plan that are being undertaken this academic year. He indicated that he has been meeting with several groups and has met with all units other than SHPS and he has plans to do that soon. He explained that initially he gathered an inventory of current practices regarding reassigned time. Following that, based on input that he gathered, he created a grocery list of other activities that might warrant reassigned time. When meeting with groups and/or individuals he also asked the following questions:

- What ideas did they have in covering the costs for reassigned time?
- Did they have any concerns regarding the implementation and/or drawbacks to developing a policy of this sort?
- Should the policy and procedures be overseen at the unit level or the Provost level?

Based on the additional questions, Keith listed some of the general thoughts regarding the funding aspect and any challenges and/or drawbacks to implementing a policy for reassigned teaching. One of the biggest concerns regarding the development of such a policy was whether it would change the nature and/or culture of the University, i.e. implications for tenure/tenure-track, class sizes, the cost, etc. Other comments dealt with faculty workload and would that change. Much discussion took place.

Vahid noted that nothing was mentioned regarding administrative/leadership duties in nature such as task forces, searches, etc. He also indicated that as we are growing with more graduate and/or doctoral programs, there will be needs for doctoral dissertation supervision/research, etc. Gerard indicated that we need an appropriate balance; we will have to determine the policies and reward structure so that we don’t change the identity of the institution. David agreed and cautioned that we have to make sure that we maintain a diverse faculty. We have to have a balance of research faculty as well as those who are good in teaching undergraduates. Gerard mentioned that he would like to have the ability to offer new faculty a reduced load but we can’t afford it; we try to do other things like faculty mentoring, etc. Much discussion ensued.
Expectations were discussed as well as funding and how it is being handled now. Gerard indicated that we need to set expectations that are consistent across the board but he felt that faculty should set the expectations. SOM has a policy where all faculty who would like released time have to submit a request to the Executive Committee for action. Gerard asked Vahid to send a copy to the other deans.

Gerard asked the deans to meet with their Executive Committees to come up with ideas for the policy as well as ideas regarding how to fund it. He will gather the information and send it to Keith and the deans as a whole.

**Budget Discussion** ► Gerard disseminated the 2012-2013 Budget – Flint Campus document. He indicated that the document was somewhat helpful but it does not deal with overhead expenses. He has asked Jerry Glasco and Dave Barthelmes for the additional detail and will share it with the group.

**Strategic Plan Issues** ► Gerard indicated that DJ has developed a revised annual evaluation of faculty that is very good and he asked that DJ share it with the deans.

**Matters Arising** ► Gerard reported that he met with Ken Schilling regarding Student Government requesting faculty course evaluations. Ken is going to take the position that students meet with Faculty Council to negotiate the request. Gerard indicated that he would rather have Faculty Council deal with this rather than the deans. Gerard asked deans to contact Ken and solidify the process rather than waiting for Ken to contact them.

**Approval of Minutes from October 11, 2012** ► The Minutes of October 11, 2012, were approved as written.

The meeting was adjourned at 4:30 p.m.