Members Present: Bob Barnett, David Gordon, Vahid Lotfi, D. J. Trela and Chris Waters

Guest: Felipe Andrez, President of Student Government

Gerard called the meeting to order at 3:15 p.m.

Minutes from November 10th Meeting ➤ Minutes from the November 10th Council of Deans meeting were reviewed and approved as corrected.

Promotion and Tenure – Consistency with Negative Cases ➤ Much discussion took place regarding whether a unified policy should be established for negative promotion and tenure cases on our campus. Gerard stressed that he wanted consistency but also he wants to make sure that any process adopted is fair to candidates.

In addition, the appeal process was also reviewed and discussed, specifically regarding what information is shared with candidates during the process. There was consensus to invite Jeff Frumkin to a future meeting so that he could share with us the processes that Ann Arbor has in place.

Study Abroad Policy ➤ Vahid distributed a draft of the International and Global Studies (IGS) Study Abroad Policy. Previously, he had been working with IGS to create a university-wide policy but because circumstances and needs varied among the College/Schools, it appears that individual policies may make more sense. The IGS group drafted their own policy after they received Vahid’s draft. The deans expressed concern with several of the points in the draft, such as minimum enrollment, pay, lack of financial analysis, etc. It was decided that D. J. would meet with the IGS group and report back to the Council of Deans.

Student Advisory Committee ➤ Gerard welcomed Felipe Andrez, President of Student Government to the meeting. Felipe disseminated a handout proposing a Student Advisory Committee to the Provost. Gerard explained that he and Felipe had met and discussed the possibility of the Student Advisory Committee. Discussion took place.

Felipe explained that the committee would consist of one student from each school or college, including a graduate student; one or two students from Student Government; and one student selected at large, totaling eight students. The deans concurred that it would be good to have a student advisory committee in order to garner input on various issues and/or needs. Gerard
explained that students will bring forward questions or concerns for the deans’ consideration and/or discussion. The committee’s minutes, issues and concerns as well as the responses could be posted on the web. There were a few suggested changes on the draft, for example having stipulated service time rather than allowing students to serve as long as they wanted. It was decided that Felipe would update the draft for the deans’ final review. In closing, Gerard offered to provide refreshments at the committee meetings.

**Strategic Plan Implementation** Gerard distributed a handout regarding Strategic Plan Priorities. He explained that at tomorrow’s CAC/BSP Meeting primary points from the Strategic Plan will be discussed as well as who will be involved regarding the implementation portion of the plan. They would like to avoid creating additional ad hoc groups if possible. Chris Waters and Mary Jo Sekelsky are coordinating the Student Success Center. Gerard asked for suggestions from the deans and that those be submitted no later than noon the following day.

**Matters Arising** Gerard announced that Dave Barthelmes will be seeking graduate enrollment projections and budget numbers in January.

The Academic Affairs Holiday Get-Together is scheduled for Wednesday, December 21, from 4:00 to 6:00 p.m.

David was concerned with the lack of participation in the Commit to Fit Program. Discussion followed.

The meeting adjourned at 5:00 p.m.