Lexis-Nexis Academic Universe features
1. Excellent source of full-text legal, business, and news information
2. Full-text broadcast news transcripts
3. Note: does not include illustrations

Accessing and Using Lexis-Nexis
1. From the library’s home page, in the left margin, click Databases: Indexes & Full Text Articles.
2. Under “Select Database Services” on the resulting page, click Lexis-Nexis Academic.
3. The resulting page is the Easy Search™ Form, which allows you to easily search the most popular content:
   - Enter words or phrases related to your search into the Search Terms box
   - Choose relevant sources from the “Search Within” list below the Search Terms box (this designates in which journals or newspapers the information on your topic will be found)
   - Choose a date range (for example, is your topic recent, within the last 6 months, or will your topic be covered in older publications, as well?)
   - Click “Search”
4. Advanced Search (linked in the upper left corner of the display) enables the use of search connectors (for example, “and” and “or,” also known as Boolean operators; see handout “Getting Started in Database Searching” for full explanation of Boolean logic) and other search features. In Advanced Search, look for links and pop-up windows with helpful hints about the advanced search features.

Searching content-specific databases within Lexis-Nexis Academic
1. Use the links in the lower left margin to search for information in specific content areas: News, Legal information, information on Companies, etc. Use the Help link in the upper right corner of each content-specific page to learn how best to find information on the page.
2. To search for News:
   - After clicking the “News” link in the left margin, search all news sources by default, or choose from specific news sources (newspapers and wire services; tv

http://www.umflint.edu/library

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and radio transcripts, etc.) enter keywords in the Search for: box. By default, the full text of all articles is searched. In order to make your search more precise, you may choose to change “Everywhere” to “Headline & lead” or other choices appropriate for your needs from the pop-up menu.

- The default limit for publication date is “All available dates”. If appropriate, choose a different date limit from the “Specify date” pop-up menu.

- Select sources from the “Select Source” pop-up list. The default is to search all Major World Publications, but other available options include: all US newspapers and wire services, specific newspapers like the New York Times, or all broadcast transcripts.

3. To Search for Business Information

Many types of business information are available at Lexis-Nexis’ “Companies” link, including company profiles and financial reports, periodical literature on all aspects of business management, business news and SEC filings. Company comparison reports can be created. Methods for finding business information in Lexis-Nexis vary with the type of information for which you are looking.

- Use Dossier Create a Company List to find companies by selected characteristics

- Use Dossier Compare Companies to compare balance sheet and income statement information among up to five companies

- Use Company Profiles to find all business information about a selected company

- Business news sources may be searched in Lexis-Nexis' News by choosing “Business & Industry” from the resulting list of news types in the left margin after clicking “News”

4. To Search for Legal Information

The “US Legal” link in Lexis-Nexis includes the following types of information, among others. Search methods, again, will vary with the type of information for which you are looking.

- Federal & State Cases
- Shepard's Citations – provides the ability to “Shepardize” a legal citation, that is, find the history of a case and its use as precedent for subsequent cases
- Landmark Cases – direct links to landmark Supreme Court cases in US History
- Federal & State Code – federal and state laws and legislation
- Law Reviews – legal periodical literature
- Tax Law – search federal tax code, periodical literature on tax law, state and federal tax case law, and IRS publications
- Patents – search for patents by number, inventor name or by keyword. Records include drawings of patented designs.

“International Legal” allows searching for Canadian law and the law of European Union and other nations.

Lexis-Nexis offers many other capabilities and types of information. Click “Guides and Resources” in the left margin for access to user guides and video tutorials.