Civic Engagement Course Implementation Grants

Purpose of Implementation Grants
Funding civically engaged courses is the foundation for the nexus of the three pillars on which UM-Flint’s mission rests. It is the place where faculty and students can achieve excellence in teaching, learning and scholarship; student-centeredness; and engaged citizenship. It is the place from which UM-Flint will continue to become a regional and national leader in community engagement, with and in the community.

In an effort to support the achievement of learning outcomes and community impacts associated with UM-Flint civic engagement courses, Civic Engagement Course Implementation Grants are being offered to faculty.

Who May Apply?
Faculty may submit grant requests for one or more courses that are signed up for the UM-Flint Civic Engagement Course Indicator, except for First Year Experience classes which are funded through the Thompson Center for Learning & Teaching (TCLT). For more information about the course indicator criteria and how to sign up a course, please visit: https://www.umflint.edu/outreach/civic-engagement-course-indicator-faculty.

How Do I Apply?
Submit one application per Civic Engagement Course. Multiple sections for the same course should be covered in a single application. Only course sections with the Civic Engagement Courses Indicator may receive funding.

Applications must include:
• A completed Civic Engagement Course Implementation Grant Request Form
• A copy of the draft (or final, if available) course syllabus

To submit, please email completed application materials, in a single email per course, to Annette Patterson at amcginni@umflint.edu

What grant amounts are possible?
Grants range from $50 to $1,000 per course section.

What Costs are Eligible for Funding?
Implementation grants may be used to pay for expenses such as:

• Service-learning deliverables to community partners (e.g. professional printing of reports, materials to support a service-learning project).
• Material costs of service-learning projects
• Guest speakers (up to $100 honorarium per speaker)
• Transportation for field trips
• Documenting service-learning experiences (e.g. photos, video, etc.)
What is Not Eligible for Funding?

• Costs associated with First Year Experience Courses, which are funded through the Thompson Center for Learning & Teaching (TCLT).

• Regular material or administrative expenses of community partners. For example, if students in a class develop a brochure or report for their community partner, it is expected that the group will provide an electronic copy and limited number of printed copies as deliverables to the community partner to ensure that the partnership is mutually beneficial; the community partner is responsible for making additional copies at its own expense.

When Can I Apply?

Applicants are encouraged to apply early. Applications are due 30 days prior to the first day of class each semester. The funding decision will be communicated to an applicant approximately two weeks after receipt of a completed application.

Funding Period

The grant period is only the semester for which the grant was requested. Any balance of funds will not carry forward over to the next semester. Remaining unused funds must be returned to Outreach. Please contact Kelli Catrell at kellsull@umflint.edu or (810) 424-5473 for detailed information on how to transfer remaining funds.

What is Required after the Civic Engagement course is completed?

Awardees of Civic Engagement Course Implementation Grants are required to submit a written report within two weeks after the end of the semester for which the funding was provided. This report must include:

• A completed Civic Engagement Course Implementation Grant Report Form
• Documentation of the Civic Engagement activities (e.g. digital copies of photos and/or video, service-learning products/deliverables, etc.)
• Copies of relevant receipts including budget and any remaining funds.

Please see the Civic Engagement Course Implementation Grant Report Form for full details. Report materials must be submitted, in a single email per funded course, to Annette Patterson at amcginni@umflint.edu.

Failure to submit this report by the deadline will affect an applicant’s eligibility to receive future funding.

Questions?

If you have any questions, please contact Annette Patterson at (810) 424-5486 or amcginni@umflint.edu.