

STAFF COUNCIL MEETING MINUTES

Date: January 17, 2008

Present: B. Bassett, C. Blakely, V. Dawson, D. Getty, C. Pepperdine, D. Rowden, J. Swank

Absent: A. Holt, D. McDaniel (all excused)

Guests: David Barthelmes, Sandra Alberto, Keith Moreland

CALL TO ORDER

The meeting was called to order by C. Pepperdine at 10:05 a.m.

APPROVAL OF MINUTES

Minutes from the December meeting were presented and due to lack of time, council members were asked to review the minutes and email D. Rowden with any changes within the next two weeks.

ANNOUNCEMENTS

Delayed to end of meeting due to full agenda, then tabled.

AGENDA ITEMS

Budget Report: C. Pepperdine reported that there is no formal budget report this month. Portfolio sales are up and all council members are requested to push to sell remaining portfolios.

Chancellor Search Update: Keith Moreland and Sandra Alberto visited the council to report on the progress of the search. S. Alberto distributed a list of the search committee members and reported that there are two members from the community, an international student representative, and two committee members with experience on a prior chancellor search. She also outlined the history of the search so far and related that the search consultant, Steve Leo, was impressed with staff turnout to the open forums. In response to D. Getty's inquiry about the number of applications received to date, K. Moreland reported that there more than thirty and that S. Leo projects the applications will double over the next month. He also reported that meetings with UM President, Mary Sue Coleman, form the basis for the job profile. D. Getty requested a synopsis of that profile, and K. Moreland stated: 1) good manager/leader, 2) build relationships with the community (government, business, citizens, and groups), 3) maximize relationship with UM-Ann Arbor effectively for our campus, 4) ensure academic excellence, and 5) promote faculty research. He also reported that 12 semi-finalists will be chosen in early March, and they will be invited to interviews in late March at a Detroit hotel. In early April, 5 finalists will be invited to interview on campus in early May. Due to the late timing of the on-campus interviews, J. Swank suggested that postcards be sent to continuing students with the dates of the on-campus interviews.

Staff Council Archives Project/Anniversary Celebration: C. Pepperdine proposed displaying some of the archived items in honor of council's 15th anniversary.

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Parking Issues: C. Pepperdine distributed a draft of the parking resolution and discussed the feasibility of sending the email in advance of her meeting with Dr. Kay. C. Blakely suggested getting faculty input, so C. Pepperdine will discuss with Laura Friesen-Lynn prior to sending email.

ECDC Discounts: D. Getty reported on the statistics from the survey: 63 responses (11 faculty, 52 staff), 32 employees have children in childcare (24 with 1 child, 8 with 2 or more children), average cost \$110/week (total \$4,410 for 40 children in childcare per week). C. Pepperdine remarked that the responses show that staff are supportive of our efforts. J. Swank stated that after Beth Manning obtains the data about the Kids Care Program, a report can be compiled and presented to the Chancellor. V. Dawson recommended that the report incorporate costs of other childcare. C. Blakely commented that staff care about and are affected by their co-worker's childcare issues. C. Pepperdine commended the survey and commented that staff are more productive when their children are at the ECDC and that the goal is to complete the report in February/March.

Athletics Committee: J. Swank reported that D. Lossing plans a phone call with a league under NCAA.

Volunteer Service Credit: C. Pepperdine reported that the site will be launched today or tomorrow to coincide with Martin Luther King Day and distributed a draft of the email announcement.

Brochure: C. Pepperdine reported that a few updates need to be made to the brochure to committee membership and the name of a committee (Budget and Strategic Planning). K. Arthur in HR will include the brochure in the new employee packets.

Highlighting Staff/Newsletter: C. Pepperdine suggested that the brochure be mailed separately from the newsletter, since the brochure will be ready before the newsletter. The group discussed the pros and cons of a paper newsletter versus posting it on the website. V. Dawson will get a quote from the Printshop for black/white versus color. The group discussed printing just the initial edition of the newsletter and one for the Holiday Breakfast. The Chair will write a column for the newsletter. V. Dawson and D. Rowden will be on the Newsletter Committee along with council members who contribute articles. D. Rowden discussed some ways that staff could be highlighted in the newsletter such as interviewing staff members. The group decided to launch the Sterling Staff Awards (modeled on the TCLT's Golden Apple Awards). D. Rowden will create an online nomination form. C. Blakely suggested highlighting departments. J. Swank will send a list of 20 questions for staff interviews.

Adopt-a-Student-Family: B. Bassett reported that approximately \$950 was raised and items were purchased for two families. On Tuesday, she shopped with V. Dawson, and the gifts were wrapped on Wednesday and distributed on Thursday/Friday. Pictures were taken and D. Rowden will post them on the website. V. Dawson suggested that next year's flyer should include the rule that checks can't be made out to the university, so the donations are not tax

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deductible. There is a thank you letter that will be shared at the next council meeting.

Faculty/Staff Dining Room: C. Pepperdine distributed a memo to the Space Committee from staff/faculty councils. D. Barthelmes reported that the Saginaw Room as a faculty/staff lounge seems ready to go. There are costs to prepare the room. There will be no move until end of the Winter semester. Creating a new space for staff in UCEN seems difficult since UCEN is moving more toward student use. In response to B. Bassett's inquiry about the current caterers, D. Barthelmes stated that they will continue and the new food service will cater as well. Mcard payment in the new food court is being investigated.

Charter Revisions: Sandra Johnson will send these to J. Swank.

Free Rec Center Access for Staff: D. Getty requested that this be tabled for the time being and removed from the agenda.

Staff Ombuds: C. Pepperdine reported that Tom Wrobel is for faculty and Rob Montry is for students/staff. Rob is doing a good job. This position requires certification which B. Bassett is interested in pursuing since she has experience and is willing to be a backup, for instance in case of a gender issue.

Big Brothers/Big Sisters Bowling Challenge: J. Swank will send an email about forming teams for this event which will be February 20-24.

Women's Night Out: C. Pepperdine reported that T. Landis requested that the council co-sponsor this event at the Rec Center on March 20. Council members will staff the registration table and contribute items for a door prize from council. A committee was formed: D. Rowden (lead), B. Bassett, C. Blakely (V. Dawson already attending on behalf of WEC).

Other Matters: V. Dawson reported that a staff member asked her about counseling resources on campus. D. Barthelmes mentioned that the M-Healthy website will be launched in a couple weeks and that FASAP (UM-Ann Arbor) has confidential referrals. V. Dawson mentioned that we can go to the CEW. D. Rowden will create a Staff Support page on the council website with this information and links.

Sharon Seames accepted when asked to fill the vacant general position (vacated by Sandra Johnson), and will attend the February meeting.

ADJOURNMENT

The meeting was adjourned at 11:35 a.m.

Submitted by,
Debi Rowden
Staff Council Secretary