

## STAFF COUNCIL MINUTES

Date: October 18, 2007

Present: B. Bassett, C. Blakley, A. Holt, S. Johnson, C. Pepperdine, J. Swank

Absent: V. Dawson, D. Getty, D. McDaniel, D. Rowden (all excused)

### **CALL TO ORDER**

The meeting was called to order by C. Pepperdine at 10:10 a.m.

### **APPROVAL OF MINUTES**

Minutes from the September meeting were not available. An electronic copy of the minutes will be sent to council members for their review.

### **ANNOUNCEMENTS**

No announcements.

### **AGENDA ITEMS**

Budget Report – C. Pepperdine provided the council an updated budget report detailing expenses through September 30, 2007.

**\$5548.91 – general fund**

**\$717.62- Gift Account**

**\$621.00- Designated Account**

(Q)- How is the designated account used? (A) The account is designated for the money generated from sales of portfolios. Staff Council has complete discretion with how funds in this account are used.

(Q)- What are the guidelines for money in the gift account? (A) C. Blakely will check with Accounting for details on how this fund can be used.

Discussion held on the option to donate to Staff Council through the University's Annual Fund. All agreed the when possible, it is an excellent way to support Staff Council.

Staff Council Archives Project– C. Blakely and D. McDaniel worked to identify space in the Thompson Library on the 2 floor. Communication will be made with Reference Librarian who will assist with preservation and daily upkeep of Council records. D. Getty will work with Reference Librarian to electronically store data. Clara and Doritta will continue to work with the project in hopes to chronicle Staff Council from its inception. Ideas shared among the group led to discussion on ways to showcase the council. More details to follow at future meetings.

Parking Issues – No committee report. C. Pepperdine shared comments from the Recreation & Auxiliary Services Committee meeting where similar parking concerns were addressed by Student Government Council. Based on the discussions at the meeting, C. Pepperdine reported that Staff Council should be encouraged and consider possible collaboration with SGC on this matter.

ECDC Discounts – The ECDC sub-committee continues to investigate ways in which additional funding could be received in support of staff discounts (i.e. Kids Care, Annual Fund contributions). The online survey is complete and available on the Staff Council webpage for council members to review. We are currently awaiting approval from Dean Chandler (SEHS) and the survey will be available to all faculty and staff. C. Pepperdine emphasized the support this initiative has received from our Advisor D. Barthelmes as well as Interim Chancellor Kay. ECDC Discounts topic will remain on our agenda.

Athletics Committee – J. Swank will present the findings from the UM-Flint prospects survey used by the Admissions to the Athletics Committee. Questions asked on the survey give prospective students an opportunity to share their interests in athletic programs on UM-Flint campus. Jenn will share the presentation with Staff Council.

Volunteer Service Credit- D. Rowden and C. Pepperdine worked to create a form that is accessible on the Staff Council webpage. This has been designed to capture the volunteer hours UM-Flint staff members accrue over the course of the calendar year. Discussions included ways in which recognition would be received, categories of service, design of the form, accountability and responsibility, and the overall benefits of maintaining a database that includes volunteer services of faculty and staff. S. Johnson will contact University Outreach and explore opportunities of collaborating with their offices in providing certificates and letters of recognition from the Chancellor's office to staff volunteers. The Volunteer Service Credit topic will remain on our agenda.

The United Way Campaign- The United Way Campaign will kick off Wednesday, November 7<sup>th</sup>, wrapping up on November 21<sup>st</sup>. C. Pepperdine sent emails across campus recruiting UM-Flint staff members to act as campaign coordinators. Council member will work to seek donations of incentives for the drawings held throughout the campaign. C. Pepperdine will send additional info out via email.

Charter Revisions- S. Johnson is still waiting to receive comments, suggestions from council members to aid in discussion of charter revisions. A. Holt commented that charter revisions (specifically chair stipend) has been an agenda item for quite some time now and needs to be addressed with out further delay. Council members present came to a consensus and further discussion will take place at November meeting. C. Blakely strongly supported an email from council chair to encourage members to be present and/or provide comments and input prior to November's meeting in an effort to bring this discussion to a close.

Military Care Packages- A. Holt led discussion. Currently, there are 2 UM-Flint staff/students set to be deployed to Iraq. Council will pay for postage of the care packages. Two packages per person will be shipped. The postage for the packages will be pre-paid and averages \$9 per package. Annette estimated that Staff Council will pay approximately \$100-150 per year. The funding will be taken from the council's general fund with any overages taken from the designated or gift account.

Funding for Veterans Day- A. Holt asked that Staff Council donate any amount to the Veterans Committee . The Committee is very low on funds and are in jeopardy of not being able to provide food at the event. We need to decide soon and the voting for the amount will be held via email.

The Rec and Auxillary Board needs new Staff Council representation. Barb is on this committee and Annette and Clara said they were both interested in the one opening. Crystal will send an email to see if anyone else is interested and let those individuals hash out who will sit on the committee.

Adopt a Family-There will be 2-3 needy students that we will raise money for. Barb and Clara are going to get with the other groups on campus to see if we can do a combined effort to raise money, vs. all of us doing our own thing.

Expect Respect Events were mentioned (and I didn't note by who-sorry L ) Just that its from 12-1 and a worthwhile event for staff to attend.

## **ADJOURNMENT**

The meeting was adjourned at 11.45 a.m.