

## STAFF COUNCIL MEETING MINUTES

Date: April 17, 2008

Present: C. Blakely, D. Getty, A. Holt, C. Pepperdine, D. Rowden, S. Seames, J. Swank

Absent: B. Bassett, V. Dawson, D. McDaniel (all excused)

### CALL TO ORDER

The meeting was called to order by C. Pepperdine at 10:10 a.m.

### APPROVAL OF MINUTES

Minutes from the March meeting were not ready. D. Rowden will email them to the group for approval.

### AGENDA ITEMS

**Budget Report** – C. Pepperdine reported that the total university budget request goes before the Regents in May for a vote in June, so we will know in July if the Staff Council budget increase to \$10K will be approved.

**Volunteer Service Credit Report** – D. Rowden reported that there are 21 volunteer agencies, with 177.2 hours submitted by fourteen staff members in 52 activities for an average of 12.7 hours per staff member or 3.4 hours per activity.

**Sterling Staff Awards** – PDF certificates were emailed to 14 staff members. D. Rowden printed a certificate which listed all the recipients and provided it to D. McDaniel and J. Swank to be included on the UPAV bulletin board. J Swank suggested the slogan “U Make The Difference!...from Staff Council” for the mugs. C. Pepperdine reported that 144 mugs from 4imprint.com would cost \$230. The group suggested checking Mstores and also University Relations’ supplier. The group agreed to use the funds from the cancelled Dearborn visit to purchase the mugs.

**Staff Council Archives Project/Anniversary Celebration** – C. Blakely discussed the contents of the box which is stored in the Library 2<sup>nd</sup> floor archives area. There are two videos and folders containing documents, organized by year, however the year 2000 is missing. Additionally, there is a 3-ring binder that contains the 1991 Task Force materials. C. Blakely will check with the Library to check if they will provide folders/boxes to archive additional materials. The group agreed that these materials should be scanned and the PDF document stored in the Staff Council Sharepoint archive.

**Parking Issues** – D. Rowden reported that the recent Parking and Transportation Committee meeting discussion was mostly about a new bicycle policy that Theresa Landis is drafting. The Recreation Center will be loaning bikes to students, faculty, and staff. Campus open parking will begin on May 5<sup>th</sup> and Friday open parking in the UPAV ramp is ongoing. The DPS web site is undergoing a major redesign and the awareness campaign idea was mentioned in the meeting and met with the approval of all present

**ECDC Discounts** – J. Swank will send the group a draft of the memo to the HR Director and Dave Barthelmes requesting the Kids Care subsidy information. Zip codes from Genesee and surrounding counties need to be listed. C. Pepperdine suggested memo format—attached on letterhead. D. Getty posted the working document for the report on Sharepoint. C. Pepperdine thanked the subcommittee for their great accomplishment.

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**Faculty-Staff Dining Room** – C. Pepperdine inquired again about the status of the lounge. Dave Barthelmes will let us know when the Chancellor makes a decision.

**Newsletter** – C. Pepperdine reminded the group to get their articles to V. Dawson.

**Bulletin Board in Pavilion** – J. Swank reported that D. McDaniel designed the board and Jenn will help put it up.

**Staff Council Elections** – C. Pepperdine reported that she has received interest from eight staff and paragraphs from two. The elections will be held online early in May.

**Staff Recognition Awards Breakfast** – The breakfast will be held on Thursday, May 22<sup>nd</sup>. C. Pepperdine reported that the nomination committee hasn't received any nomination forms. B. Bassett reported that the catering is all arranged.

**Charter Revisions** – J. Swank sent the charter revisions to C. Pepperdine, who will format them and email them to the group who will vote on them at the May meeting.

**Athletics Commission** – D. Getty talked to Dave Lossing and is unofficially on the committee.

**Other Matters** – A DPS Oversight Committee has been formed.

### ADJOURNMENT

The meeting was adjourned at 11:15 a.m.

Submitted by,

Debi Rowden  
Staff Council Secretary