## 2015/2016 Required Financial Aid Procedures

### University of Michigan–Flint

#### Office of Financial Aid

- 303 E. Kearsley St, 277 UPAV
- Flint, Michigan 48502-1950
- Telephone: 810-762-3444
- Fax: 810-766-6757
- [www.umflint.edu/finaid](http://www.umflint.edu/finaid)

### On-line Acceptance of Federal Loans/Work Study

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### Where do I go?

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### What do I need?

- UM-Flint uniqname
- LAN password
- Department of Education PIN/FSA ID ([pin.ed.gov](http://pin.ed.gov))
- Social Security Number
- Permanent address and phone number
- Two references (complete names, addresses, and phone numbers)
- 10-15 minutes

### Steps to Follow

#### 1. Go to sis.umflint.edu

1. Login
2. Click Financial Aid [Tab]
3. Click Award
4. Click Award by Aid Year
5. Select Aid Year 2015-2016
6. Click Award Overview [Tab]
7. Click Terms and Conditions [Tab]
8. Review Required Reading
9. Review Financial Aid Terms and Conditions
10. Click Accept Financial Aid Terms and Conditions
11. Click Accept Award Offer [Tab]
12. Scroll down and follow the instructions on the web site to accept/decline/decide later

#### 2. Go to studentloans.gov

1. Click Sign In
2. Sign In
3. Click Complete Master Promissory Note
4. Undergraduate students select Subsidized/Unsubsidized
5. Graduate students select Subsidized/Unsubsidized
6. Graduate students optionally select Graduate PLUS
7. Select the University of Michigan-Flint as your school
8. Enter required information
9. You will have the option to print a copy of the MPN once completed

### Additional Information

- Work study is canceled if not accepted by September 30th and earnings by end of November.
- Loans will be canceled if not accepted by the end of the loan period.
- Students who have a student loan debt greater than 70% of their aggregate maximum will be required to complete On-line Loan Awareness Counseling at studentloans.gov. Students will be notified of this on the requirements screen (eligibility section) in SIS.
- Office of Financial Aid receives electronic confirmation that the EMPN has been completed.
- An EMPN must be completed in order to receive Federal Direct Loan funds.
- The EMPN authorizes the University of Michigan-Flint to credit Direct Loan funds to your student account.
- If you have consolidated your loans or if it has been more than 10 years since you signed your original EMPN, you will need to do another EMPN.

### Federal Perkins Loan Borrowers

- A paper Master Promissory Note (MPN) is mailed to the address on file. MPNs are signed one time and are valid throughout your attendance at UM-Flint (continuing UM-Flint students who have already signed a MPN will not be sent a new one).
- A Loan Questionnaire is required each academic year.
- MPN’s and Loan Questionnaires are due by August 30, 2015.
Finding Information on SIS

The Student Information System (SIS) is a convenient way to locate your financial aid information on-line. Below is a brief overview of where you can find items of interest in the Financial Aid area.

To get to the Financial Aid area of SIS complete the following steps.
Go to sis.umflint.edu → Log in with uniqname and LAN password → Click Financial Aid

Updated: 2/27/15