

SAMPLE REFERENCE LIST

WRITTEN TO MATCH SAMPLE RÉSUMÉ: GETTING INVOLVED, P. 10

Jonathan Wolverine

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REFERENCES

Reference #1 Name

Reference's Job Title
Reference's Organization Mailing Address
City, State Zip
Phone Number
E-mail Address
Relationship:

Reference #2 Name

Reference's Job Title
Reference's Organization Mailing Address
City, State Zip
Phone Number
E-mail Address
Relationship:

(Example Reference Below)

Ms. Janet Lee

Assistant Manager
American Eagle
1075 Kennedy Rd
Flint, MI 48502
(810) 907-3068
Janet.Lee@ae.com

Relationship: Janet is my current supervisor at American Eagle.

Choose professional references. Good choices include: past/current supervisors (internship, summer job, or volunteer experience), professors, and colleagues.

Do not include family or friends unless specifically requested.

List your references in order of relevance and priority.