



EARLY CHILDHOOD
DEVELOPMENT CENTER

Payment Options

The UM-Flint Early Childhood Development Center strives to minimize our administrative costs in order to focus our resources on the children. We also strive to create administrative procedures that are convenient for families. With both of these goals in mind, your payment options are listed below. Tuition payments are due prior to service rendered.

For additional information, questions, or to inquire about arrangements for special circumstances, please contact Joslyn Marinelli or Tara Hyatt (thyatt@umflint.edu) at (810) 424-5214.

Cash & Credit/Debit Cards are not accepted for tuition payments

Automated (ACH) Transfer from your bank account

This is the preferred method of payment and provides the most convenience. There are no additional fees for this payment option. After you submit the authorization form and a voided check, we take care of the rest. Your invoice is emailed to you and your child's tuition/other fees are withdrawn automatically from your bank account according to the Withdrawal Calendar. Authorization forms are available at the center and on our ECDC website.

By personal or bank-issued check

Due to the cost involved with processing payments, there is a \$10 processing fee per check for payments made by personal or bank-issued checks. Please note that there is no processing fee for initial enrollment payments (registration fee, tuition deposit, and tuition due during your first month of enrollment). All payments should be made out to: UM-Flint ECDC.

By flexible spending account

A program is available by many employers whereby expenditures related to Dependent Care may be non-taxed. Employees initiate enrollment in this program through their employer each year of their participation. We highly encourage you to pay for your child's tuition and then request direct reimbursement. However, if you prefer for the Flex company to send reimbursement checks directly to the center, a \$10 processing fee per check will be applied. Please submit any forms involved in Flexible Spending Accounts to the front desk and allow 1-2 days for processing.

Child's Name

Birthdate

Parent Signature

Printed Name

Date