Instructions for Applying to a Dual Degree or an Additional Degree

Who may submit this application form?

- Current UM-Flint graduate students or recent admits who seek admission to a dual degree option or additional UM-Flint graduate degree or certificate program should submit this form. A student is considered “current” if enrolled or eligible to enroll in a graduate program in the current or future term.
  
  For example, a UM-Flint student who is currently enrolled in the MBA program and seeks admission to the MS in Computer Science and Information Systems program, whether or not planning to complete the MBA program simultaneously or at all, would submit the Application for Dual Degree.

- Alumni of a UM-Flint graduate program or Rackham graduate program (any campus) should submit this form.
  
  For example, a graduate of the UM-Flint MA in Education program seeking admission to the Education Specialist program would submit the Application for Dual Degree. Similarly, a graduate of a Rackham program at Ann Arbor or Dearborn seeking admission to a UM-Flint graduate program would submit the Application for Dual Degree.

Who is considered an exception?

- Alumni of Dearborn or Ann Arbor who graduated from a college or school outside the Rackham School of Graduate Studies (for example, the Ross School of Business or the Law School). Students in this situation would submit a regular Application for Graduate Admission.

- Students who were previously enrolled in a UM-Flint graduate program who have been absent from the program for over one year and seek to re-enroll in the same program must apply using a Application for Graduate Readmission.

Steps in the Application Process

A. Submit application materials to the Office of Graduate Programs, University of Michigan-Flint, 303 E. Kearsley St., Flint, MI 48502-1950 or FlintGradOffice@umich.edu.
  
  a. New essay (such as a Statement of Purpose) as required by the proposed program of study
  
  b. Academic transcripts of coursework taken at another institution since your admission to the first graduate program of study at UM-Flint.
  
  c. Other documents required for admission by the proposed program of study.

B. Office of Graduate Programs will send application and associated documents to the program of study for review. Program of study will inform the applicant of decision to admit or deny.

C. International Students: If admitted, contact the International Center to issue a new I-20 if more time as a University of Michigan-Flint student will be needed to complete the program(s).

*Special tuition note about concurrent dual program enrollees: those students enrolled in more than one program concurrently (not additional degree for alumni) will be charged the tuition rate of their primary program for both programs.

Primary degree is defined as the higher degree. E.g. DPT would always be the primary degree in the dual DPT/MBA programs. If both degrees are the same level (e.g. dual MS in CSIS/MBA), the primary degree is defined as the first degree to which a student was admitted.

More information can be found at: umflint.edu/graduateprograms/dual-degree-programs
Dual Degree/Additional Degree Application

Current UM-Flint graduate students, UM-Flint graduate program alumni, or Rackham alumni (any campus) who seek admission to a new or additional UM-Flint graduate degree or certificate program should submit the Application for Dual Degree. Please submit this application with any required supporting documents. Refer to the instructions for further information. An application fee is not required. Please type or print legibly in ink.

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SECTION I. Program Information

Current Graduate Program or Graduate Program of Last Enrollment:

Concentration (if applicable):

Last Term of Enrollment: ____________________________ (Term, Year)  Do you intend to complete this program?  Yes ___  No ___  Already completed

Proposed Graduate Program:

Concentration (if applicable):

Proposed Term/Year of Enrollment:

Terms of entry are Fall (September), Winter (January), Spring (May), and Summer (June). Some programs do not admit new students in every term; check the website for admission terms.

SECTION II. Personal Information

Last Name (Family Name/Surname)  First (Given) Name  Middle Name

Preferred First Name

Date of Birth (MM/DD/YYYY)

Previous names you used on prior academic records

Current Mailing Address Line 1

Current Mailing Address Line 2

City

State/Province  Zip/Postal Code  Country if not U.S.

Mobile Telephone

Please provide your permanent address, if different than your current mailing address. International students are required to provide a non-US address for purposes of immigration document creation:

Permanent Mailing Address

City

State/Province  Zip/Postal Code  Country if not U.S.

Citizenship Status: ___ U.S. Citizen  ___ U.S. Permanent Resident  ___ Non-U.S. Citizen; Country of Citizenship Registration Number: __________________________ Visa Type: ___ Student Visa  ___ Other Visa; Type __________________________

Race/Ethnicity  The information requested below is optional and will not be used for admissions/hiring purposes. It will be used to satisfy federal reporting requirements and may be used for other purposes allowed by law.

Please indicate whether you consider yourself to be Hispanic or Latino:

___ No, not Hispanic or Latino.

___ Yes, Hispanic or Latino: a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central America, or other Spanish culture or origin, regardless of race.

In addition, select one or more of the following racial categories to describe yourself:

___ American Indian or Alaskan Native: a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

___ Asian: a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodian, China, India, Japan, Korea, Malaysia, Pakistan, the Philippines, Thailand, and Vietnam.

___ Black or African American: a person having origins in any of the black racial groups of Africa.

___ Native Hawaiian or Other Pacific Islander: a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

___ White: a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
U.S. Military Service
Are you serving or have you served in the U.S. Military (including National Guard and Reserve Components)?  __Yes __ No
Are you eligible to receive education benefits through the Department of Veterans Affairs?  __Yes __ No
Are you the spouse or dependent of someone who is serving or has served in the U.S. Military?  __Yes __ No

Residency: Please read the “University of Michigan Guidelines for Qualifying for In-State Tuition” at http://registrar.msu.edu/guidelines.php before completing this section.

__ Michigan Resident, since ___________________________ (Month, Year)
__ Non-Michigan Resident

SECTION III. Education
Beginning with the most recent, list all postsecondary institutions you have attended only since your last attendance at the University of Michigan-Flint, regardless of whether you received a degree or diploma. Attach an additional sheet if necessary. If you have attended any institutions since your first enrollment as a graduate student at UM-Flint, you must contact the institutions and have them send official transcripts of your work to the University of Michigan-Flint Office of Graduate Programs.

No additional schools attended since last date of attendance at UM-Flint

Institution A
Institution Name ________________________________ Location ______
Dates Attended ________________________________ Degree Date ______
Degree/Diploma ________________________________

Institution B
Institution Name ________________________________ Location ______
Dates Attended ________________________________ Degree Date ______
Degree/Diploma ________________________________

Institution C
Institution Name ________________________________ Location ______
Dates Attended ________________________________ Degree Date ______
Degree/Diploma ________________________________

SECTION IV. Employment
Beginning with the most recent, list employers. Information given must cover the last three-year period unless reported under “Education.”

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<th>Employer/Employer City and State or Country</th>
<th>Employment Dates (From-To)</th>
<th>Position/Title</th>
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SECTION V. Additional Information
Have you ever been expelled, suspended, or placed on probation by any secondary school or college you attended for reason of academic dishonesty or because of an offense that harmed or had the potential to harm others since your original application to the University of Michigan-Flint?  __Yes __ No

Have you ever been convicted of a criminal offense other than a minor traffic violation or been found to be delinquent by a juvenile court since your original application to the University of Michigan-Flint, or are there such charges currently pending against you at this time?  __Yes __ No

If you answer yes to either of these questions, you must submit a full explanation. Attach typed document as needed.

I certify that all the information given in this application is true and complete. I understand the University of Michigan may verify any information I have provided. Falsification or omission of information or credentials may result in the withdrawal of my application or in the revocation of admission, financial reward, or registration. I understand that all credentials I submit become the property of the University of Michigan.

I am also acknowledging that if dual enrolled in two programs concurrently, I will be charged the tuition rate for my primary degree for both programs. See note on page one.

Signature ____________________________ Date ____________________________
Print Name ____________________________