



OFFICE OF GRADUATE PROGRAMS

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www.umflint.edu/graduateprograms

Instructions for the Application for Graduate Admission

All applicants to a UM-Flint graduate program must have a U.S. bachelor’s degree or equivalent from an accredited institution. Students who have previously been admitted and enrolled in a UM-Flint graduate program and have not been active in the past 12 months must apply for readmission. Students can apply online or obtain an application for readmission from the Office of Graduate Programs.

Application Instructions

Complete the attached application and submit it together with the \$55 application fee. The application fee can be paid by credit card (Visa, Mastercard, or Discover) using our Application Fee Payment Form (available at www.umflint.edu/graduateprograms/forms.htm) or by a check or money order drawn on a U.S. bank. We do not accept checks that are drawn on a bank outside of the United States. The application fee is nonrefundable and cannot be credited toward tuition or any other fees.

Special Notes about Completing the Application

- **UMID:** If you have attended a University of Michigan campus or have been an employee of the University of Michigan, you may have an 8-digit UMID. Providing this information will help the process of matching your documents to your application.
- **Social Security Number:** Your social security number is optional, but important for helping us match your application with financial aid information and any other documents you may have on file. If you do not have a social security number, leave this space blank.
- **Name:** The name you provide will appear on all official university documents and on visa documents where applicable. Be sure to list your former names and/or variations of your names which may appear on any of your supporting documents. A preferred first name can be entered; this name will appear on class rosters, email display, and most unofficial records and documents used by the university.

Qualifying for In-State Tuition

Are you a Michigan resident? Yes, since _____
 No

If you answered “yes” and any of the following circumstances apply, you must file an Application for Resident Classification and be approved to qualify for in-state tuition:

- You live outside the state of Michigan for any purpose, including, but not limited to, education, volunteer activities, travel, or employment.
- You attended or graduated from a college outside the State of Michigan.
- You lived or worked outside the state of Michigan at anytime within the last 3 years.
- You are not a U.S. citizen
- Your spouse, partner or parent is in Michigan as a nonresident student, medical resident, fellow or for military assignment or other temporary employment.
- You are 24 years of age or younger and a parent lives outside the state of Michigan.
- You are 24 years of age or younger and have attended or graduated from a high school outside the state of Michigan.
- You have attended or graduated from an out-of-state high school and have been involved in education pursuits for the majority of time since high school graduation.
- You previously attended any U-M campus (Ann Arbor, Dearborn, or Flint) as a nonresident.
- Other circumstances may also require you to file a residency application.

Residency Applications can be obtained from the Residency Classification Office, University of Michigan Office of the Registrar, 1210 LSA Building, 500 S. State St., Ann Arbor, MI 48109-1382, phone (734) 764-1400. The University’s Residency Classification Guidelines can be found on the Web at <http://ro.umich.edu/resreg.php>.

The deadline dates for submitting an **Application for Resident Classification** apply to the term for which residency is sought and are as follows: September 30 for Fall Term, January 31 for Winter Term, July 31 for Spring, Spring/Summer, and Summer Terms. Applications must be received in the Residency Classification Office by 5 p.m. on the deadline date. Applicants who do not file by the deadline will be responsible for paying nonresident tuition.

For more information about the graduate admissions process, call (810) 762-3171, email graduate@umflint.edu, or visit www.umflint.edu/graduateprograms.

The University of Michigan, as an equal opportunity/affirmative action employer, complies with all applicable federal and state laws regarding nondiscrimination and affirmative action, including Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973. The University of Michigan is committed to a policy of nondiscrimination and equal opportunity for all persons regardless of race, sex*, color, religion, creed, national origin or ancestry, age, marital status, sexual orientation, disability, or Vietnam-era veteran status in employment, educational programs and activities, and admissions. Inquiries or complaints may be addressed to the Senior Director for Institutional Equity and Title IX/Section 504 Coordinator, Office for Institutional Equity, 2072 Administrative Services Building, Ann Arbor, Michigan 48109-1432, 734-763-0235, TTY 734-647-1388. For other University of Michigan information call 734-764-1817.

* Includes discrimination based on gender identity and gender expression.



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\$55 nonrefundable application fee
 (check, money order, or credit card; no cash or foreign checks)

For office use:
 Check # _____ Money Order Credit Card

Application for Graduate Admission

This application also serves as your application to the Horace H. Rackham School of Graduate Studies if you are applying to a Rackham program offered at UM-Flint. Please type or print legibly in ink.

_____ - _____ - _____
 UMID U.S. Social Security Number (optional)

Have you previously attended UM-Flint? Yes No
 Have you previously applied for admission to UM-Flint? Yes No

SECTION I. Program of Application

Program Name: _____

If applying to MBA, please indicate Traditional _____ or NetPlus! _____

Concentration (if applicable): _____

Term for which you are seeking admission: _____ (Term, Year)

Terms of entry are Fall (September), Winter (January), Spring (May), and Summer (June). Some programs do not admit new students in every term; check the website for admission terms.

SECTION II. Personal Information

_____ Gender: Male Female
 Last Name (Family Name/Surname) First (Given) Name Middle Name

_____ Date of Birth (MM/DD/YYYY)
 Preferred First Name

_____ Birthplace (City and State or Country)
 Previous names you used on prior academic records

_____ E-Mail
 Current Mailing Address Line 1

_____ Home Telephone
 Current Mailing Address Line 2

_____ Mobile Telephone
 City State/Province Zip/Postal Code Country if not U.S.

Please provide your permanent address, if different than your current mailing address. International students are required to provide a non-US address for purposes of immigration document creation:

_____ Permanent Mailing Address

_____ City State/Province Zip/Postal Code Country if not U.S.

Citizenship Status: U.S. Citizen U.S. Permanent Resident Non-U.S. Citizen; Country of Citizenship _____
 Registration Number A _____ Visa Type: Student Visa
 Other Visa; Type _____

Native Language if not English: _____

If your native language is not English, please indicate how you plan to demonstrate English proficiency:

- Exam: TOEFL MELAB IELTS ECPE [Indicate date taken/will take: _____]
- Degree from accredited U.S. college or university
- Degree from foreign institution where language of instruction was exclusively English
- C or higher in ENG 111 or ENG 112 or equivalent

Race/Ethnicity The information requested below is optional and will not be used for admissions/hiring purposes. It will be used to satisfy federal reporting requirements and may be used for other purposes allowed by law.

Please indicate whether you consider yourself to be Hispanic or Latino:

- No, not Hispanic or Latino.
- Yes, Hispanic or Latino: a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central America, or other Spanish culture or origin, regardless of race.

In addition, select one or more of the following racial categories to describe yourself:

- American Indian or Alaskan Native:** a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
- Asian:** a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African American:** a person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander:** a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White:** a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

U.S. Military Service

Are you serving or have you served in the U.S. Military (including National Guard and Reserve Components)? Yes No
Are you eligible to receive education benefits through the Department of Veterans Affairs? Yes No
Are you the spouse or dependent of someone who is serving or has served in the U.S. Military? Yes No

Residency: Please read the "University of Michigan Guidelines for Qualifying for In-State Tuition" at <http://ro.umich.edu/resreg.php> before completing this section.

Michigan Resident, since _____ (Month, Year)
 Non-Michigan Resident

SECTION III. Education

Beginning with the most recent, list **all** postsecondary institutions you have attended since high school, regardless of whether you received a degree or diploma. Attach an additional sheet if necessary.

Institution A
Institution Name _____ Location _____
Dates Attended _____
Degree/Diploma _____ Degree Date _____

Institution B
Institution Name _____ Location _____
Dates Attended _____
Degree/Diploma _____ Degree Date _____

Institution C
Institution Name _____ Location _____
Dates Attended _____
Degree/Diploma _____ Degree Date _____

SECTION IV. Employment

Beginning with the most recent, list employers (including homemaking and work related to your field of specialization). Information given must cover the last three-year period unless reported under "Education."

Employer/Employer City and State or Country	Employment Dates (From-To)	Position/Title

SECTION V. Additional Information

Have you ever been expelled, suspended, or placed on probation by any secondary school or college you attended for academic dishonesty or because of an offense that harmed or had the potential to harm others? Yes No

Have you ever been convicted of a criminal offense other than a minor traffic violation, or been found to be delinquent by a juvenile court, or are there such charges currently pending against you at this time? Yes No

If you answer yes to either of these questions, you must submit a full explanation.

List the people who will be submitting letters of recommendation. Please list name, title, institution/company, city, and state or country for each person.

First Recommendation	Second Recommendation	Third Recommendation (if required)

I certify that all the information given in this application is true and complete. I understand the University of Michigan may verify any information I have provided. Falsification or omission of information or credentials may result in the withdrawal of my application or in the revocation of admission, financial reward, or registration. I understand that all credentials I submit become the property of the University of Michigan.

Signature _____ Date _____
Print Name _____