

The U-M Flint, consistent with SPG# 601.34, requires all university-sponsored programs involving children and teens be registered annually and no later than 60 days before the program start date. Program administrators are responsible for compliance and ensuring all information is current for their listed program(s).

Additionally, program administrators are required to address the following topics in the planning and evaluation of registered programs:

- Selection and screening of faculty, staff, students and volunteers, including criminal background checks in collaboration with Human Resources
- Training for all authorized adults
- Supervision ratio
- Safety and security planning
- Participation requirement forms
- Transportation
- Housing
- Program evaluation by faculty/staff, participants and parents
- Risk management plan to minimize risk of harm, injury or loss
- Response protocols when there is an injury or illness
- Response protocols when an authorized adult or program staff is accused of misconduct
- Response protocols when a participant is accused of misconduct
- Program orientation or information for youth and parents
- Insurance requirements
- Record retention

There are two types of programs—University Sponsored and Non-University Sponsored. A short description of each follows, but please reference the SPG for more details.

University-Sponsored Programs (programs and activities under the direction and authority of the university and that are administered by faculty, staff and sponsored student organizations on behalf of the university) must:

- Participate in [program registration](#).
- Follow the established [Code of Conduct](#).
- Submit to criminal background screening of all faculty, staff, students and volunteers.
- Use university-provided templates for participant forms.
- Agree to have faculty, staff, students, and volunteers complete required training.
- Adhere to all reporting obligations

Non-University-Sponsored Programs (programs that are not operated on behalf of the university or under the university's control) must:

- Comply with facility usage requirements including providing certificate of insurance and certificate of compliance with university guidelines for children and teen programming.
- Comply with program participation requirements including for example, providing appropriate adult supervision for the children or teens under their care.

Children on Campus Links at a Glance

[Policy](#)

[Program Registration](#)

[Participant Code of Conduct](#)

[Program Training for Program Administrators](#)

[Toolkit and Templates](#)

[Information for Voluntary and Sponsored Student Organizations \(VSOs and SSOs\)](#)

[Currently Registered Programs](#)

[Information for Parents and Guardians](#)

For questions regarding requesting background checks for a Flint Campus Children on Campus program, please contact Tawana Branch at brancht@umflint.edu or (810) 766-6772.

For all other questions regarding the Flint Campus Children on Campus Policy, please contact Tonja Petrella at tpetrell@umflint.edu or (810) 424-5417.

FAQs

University of Michigan policy clearly defines expectations on managing the health, wellness, safety and security of children and teens while on campus or in the university's care.

The following questions and answers help explain how the policy applies to:

- [University-sponsored program faculty, staff, students and volunteers](#)
- [Parents and Guardians](#)
- [Non-university-sponsored program staff and volunteers](#)

The policy can be found in the [U-M Standard Practice Guide: Policy on Minors Involved in University Sponsored Programs or Programs Held in University Facilities](#).

Additional questions about managing programs involving children and teens can be directed to Tonja Petrella, HR: tpetrell@umflint.edu.