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Fwd: Interfolio Faculty Search Training and Checklists

1 message

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To: Lori Burger <loric@umich.edu>

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Hello Administrators

Interfolio has created on-line training simulations specifically for the University of Michigan and checklists (attached) to help you work in the tool.

Three courses and checklists are now available for your use. These links were sent out last month to familiarize you with the tool. These resources should be a great tool for your use in addition to the training held earlier this month. Please **click** on the links below to access the training specific to your role. To access the specific training you will use the link name below as the **passwords for the following roles:**

- 1) Administrator Password= michiganadmin**
- 2) Committee Manager =michiganCM**
- 3) Evaluator = michiganeval**

Upon completing the posting for the new faculty positions, your Committee Managers and Evaluators may use the training links listed below as well to take the training for the Faculty Search module.

Role	Administrator	Committee Manager	Evaluator
Link/Password	michiganadmin	michiganCM	michiganeval

These training materials will be helpful tools for the Search Committees when conducting faculty searches.

As committees are formed, please share the training materials/links to the committee members.

Lori
(On behalf of the Interfolio Working Group)

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