

Help: View Your Paycheck

Overview

The **Pay** page provides:

- Faculty and staff earnings statements (paychecks) for the current calendar year and seven prior calendar years.
- Student refund statements for loans and/or grants issued prior to April 1, 2013.

Browser/Software Requirements

- Effective June 1, 2008, statements are posted as PDF files. You must have **Adobe Reader version 7.0.5** or higher installed to be able to view and print your statement. You can download the latest version of Adobe Reader from the Adobe web site (<http://get.adobe.com/reader/otherversions/>). You may need to contact your system administrator to complete the installation.
- **Pop-up windows must be enabled** to view and print the PDF statement. Generally, most pop-up blockers can be turned off either within the browser toolbar, or within the Windows Taskbar along the bottom right corner of your screen.
- If you are using **Safari**, you may need to use Preview to print your form without cropping the right side. Right-click (or CTRL+click) on the form and select **Open with Preview**. Then select File > Print.
- Use your browser to print statements with payend dates prior to June 1, 2008. You may need to use your browser's print preview and page setup options to fit the statement on one page.
- Turn off Private browsing to view and print PDF statement.
- Accessibility Features must be turned off to view the PDF. Click Action List > My Preferences.

Navigation

Self-Service > Payroll and Compensation > Pay

Paycheck Field Descriptions

<div style="border: 1px solid black; padding: 5px;"> A University of Michigan Payroll Office, G395 Wolverine Tower Ann Arbor, MI 48109-1279 </div>	<div style="border: 1px solid black; padding: 5px;"> B Pay Group: BWC-Regular Bi-Weekly Pay Begin Date: 01/11/2015 Pay End Date: 01/24/2015 </div>	<div style="border: 1px solid black; padding: 5px;"> Business Unit: UMich Advice #: 000000007538220 Advice Date: 00000000##### </div>																																																																								
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Letter	Section	Description
A	University of Michigan	Identifies the address of the Payroll Office.
B	General Check Information	Uniquely identifies information pertaining to the check.
C	General	Displays your name, UMID, and home (local) address.

D	Tax Data	Contains information about federal, state and local taxes. The descriptive fields listed are: Marital Status, Allowances, Additional Amount.
E	Hours and Earnings	Contains information about the components that make up your gross pay. The descriptive fields listed are: Description, Rate, Current Hours, Current Earnings, and Year-to-Date (YTD) values.
F	Taxes	Contains information about the taxes that have been withheld from your paycheck. The descriptive fields listed are: Description, Current (amount), and YTD (amount).
G	Before-Tax and After-Tax Deductions	Contains information about the deductions that have been withheld from your paycheck. The before-tax and after-tax deductions are shown separately.
H	Employer Paid Benefits	Contains information about the portion of benefit premiums that are paid by the University. It is not possible to list the breakdown of your 10% retirement contribution by vendor (TIAA-CREFF and Fidelity). The 10% contribution is labeled "Retirement".
I	Paycheck Summary	Lists dollar amounts for the current payment and cumulative year-to-date (YTD) totals for: Total Gross (earnings), Federal Taxable Gross, FICA Taxable Gross, Total Taxes, Total Deduction, and Net Pay.
J	Leave Balances	Displays your leave balances as of a specified date for each of your balance plans.
K	Net Pay Distribution	Contains information about the distribution of your net pay. The descriptive fields listed are: Account Type (indicating checking or savings accounts), Bank Name, and Deposit Amount.

Related Help Topics

[View W-2 Forms \(py_ss_w2_2007toCurrent.html\)](#)

Contact Information

Questions? Contact the University Payroll Office:

☎ Phone: 5-2000, option 2, from the Ann Arbor Campus, 734-615-2000, option 2, from the local Ann Arbor area, or 1-866-647-7657 for toll-free long distance

🕒 Hours: Monday - Friday 8:00 AM - 5:00 PM

Mail: The University of Michigan Payroll Office
G395 Wolverine Tower-Low Rise
3003 South State Street
Ann Arbor, MI 48109-1279

Fax: 1-734-647-3983

Flint Campus employees, contact the UHR - Flint Service Team:

Phone: 1-810-762-3150

