

# UM-FLINT REPORTING COVID-19 RELATED ILLNESS FACT SHEET



The University of Michigan-Flint aims to deliver its mission while protecting the health and safety of our faculty, staff and students and minimizing the potential spread of disease within our community. Please follow these steps if you are experiencing **ANY** of the following:

- COVID-19 symptomatic (symptoms may change as determined by the CDC)
  - Fever or chills; Cough; Shortness of breath or difficulty breathing; Fatigue; Muscle or body aches; Headache; New loss of taste or smell; Sore throat Congestion or runny nose; Nausea or vomiting; Diarrhea
- Asymptomatic but were exposed to someone who tested positive (within 6' for greater than 15 minutes)
- Tested positive for COVID-19

## SELF-REPORTING

### FACULTY, STAFF & STUDENT EMPLOYEES

- Stay home and self-isolate until provided with further advice from your physician and direction from the University.
- Notify your supervisor.
- Contact UM Occupational Health Services (OHS) at 734-768-8021 (select prompt 1).
- Notify Human Resources (HR) and Environmental Health Safety (EHS) by emailing [UMF-COVID-Employee-Reporting@umich.edu](mailto:UMF-COVID-Employee-Reporting@umich.edu) and completing the Employee Report Form at [www.umflint.edu/covid-19](http://www.umflint.edu/covid-19).
- If testing is required, OHS will monitor in partnership with UM Work Connections and coordinate return to work with UMF HR and EHS when appropriate.
- Depending on advice from OHS and EHS, you may require notification to the GCHD ([GCHD-CD@gchd.us](mailto:GCHD-CD@gchd.us) or call (810) 257-1017) for contact tracing.

### STUDENTS

- Stay home and self-isolate until provided with further advice from your physician and direction from the University.
- Notify your instructors.
- Complete the Student COVID-19 Illness Reporting Form at [www.umflint.edu/covid-19](http://www.umflint.edu/covid-19).
- Consider being tested.
- A case manager will be assigned and reach out for support and resources.
- If testing is required, the Office of the Dean of Students will monitor the situation in partnership with the Genesee County Health Department to coordinate return to campus when appropriate.

## THIRD-PARTY REPORTING OF A STUDENT ILLNESS

If a student reports to a faculty or staff member they are COVID-19 symptomatic, asymptomatic but were exposed to someone who tested positive (within 6' for greater than 15 minutes) or they have tested positive for COVID-19 please follow these steps.

1. Instruct the student to stay home and not come to campus;
2. Advise the student to contact their health care provider and get tested;
3. Advise the student to self-monitor symptoms;
4. Self-isolate for 14 days if advised by a healthcare provider;
5. File a Student COVID-19 Illness Reporting Form at [www.umflint.edu/covid-19](http://www.umflint.edu/covid-19) report with the Office of the Dean of Students;
6. Consider academic accommodations for course work.
7. Student employees should email [UMF-COVID-Employee-Reporting@umich.edu](mailto:UMF-COVID-Employee-Reporting@umich.edu) for reporting requirements.

## CASE MANAGEMENT

A case manager from the School of Public Health will be assigned to students for follow-up, support and information regarding resources. The case manager will assist with contact tracing and provide ongoing outreach for 14 days regarding test results, communication with faculty, resources and support.

Faculty, staff and student employees will receive follow-up, support and information regarding resources from Human Resources and Environmental Health Safety in coordination with University of Michigan - Ann Arbor Work Connections.

## REPORTING ILLNESS

Please stay home if you are experiencing COVID-19 symptoms (Fever or chills; Cough; Shortness of breath or difficulty breathing; Fatigue; Muscle or body aches; Headache; New loss of taste or smell; Sore throat Congestion or runny nose; Nausea or vomiting; Diarrhea) are asymptomatic but were exposed to someone who tested positive for COVID-19 (within 6' for greater than 15 minutes) or tested positive for COVID-19. The University of Michigan-Flint is here to help. Please contact me via email and complete the Student Illness Reporting Form located at [www.umflint.edu/covid-19](http://www.umflint.edu/covid-19). A case manager will reach out to you to help provide support and resources.

## RETURN TO CAMPUS

In order to return to campus please follow the procedures outlined below based on your affiliation with the University of Michigan-Flint

### FACULTY, STAFF & STUDENT EMPLOYEES

Employees are not allowed to work on campus until written documentation is provided through Human Resources (HR), working in conjunction with Occupational Health Services (OHS) in Ann Arbor.

Employees are allowed to work remotely if approved by HR and OHS, and overall supervisor approval.

### STUDENTS

Students will be required to follow the most current health guidelines from the Genesee County Health Department as informed by the CDC before returning to campus.

Students **must submit** written documentation from a healthcare provider or local county Health Department to the Office of the Dean of Students.

Residential students will be instructed by Housing & Residential Life about their return to the residence hall