
IMPORTANT WORKSTUDY INFORMATION - Effective March 23, 2020

1 message

Beth Manning <bmanning@umich.edu>

Mon, Mar 23, 2020 at 2:56 PM

To: UM-Flint HR <flint.hrd@umich.edu>

Cc: Lori Vedder <lvedder@umich.edu>, Mary Horgan <mhorgan@umich.edu>, Jennifer LaPratt <jelaprat@umich.edu>

Dear Student,

This communication is intended to provide guidance regarding the handling of workstudy awards for the current payroll, this Friday's paycheck March 27th, and the remainder of the winter semester.

Late in the day on Friday, March 20th, your supervisor was sent an email regarding workstudy funding. Perhaps you have already heard from them directly. According to federal guidelines, if a student has moved home or cannot work due to COVID-19 closures, we can **continue to pay the normal hours that the student would have worked**, until the student has earned all of their workstudy award, until we are back to work, or until April 25, 2020 (the last day to earn workstudy funds), whichever is sooner. Your department supervisor will enter your normal work schedule into the payroll system so that your workstudy paychecks will continue.

If your department has work for you to continue working remotely, and it is deemed to be essential to continuing operations, then please continue to work according to your supervisor's approval. Otherwise, as of close of business today, Monday, March 23rd, non-essential workstudy students should not return to their workstudy jobs **unless** your supervisor has approved you to do so.

If you have questions regarding workstudy funding, please contact Financial Aid at via email to Mary Horgan mhorgan@umich.edu, or Jenny LaPratt, jelaprat@umich.edu. If you have any questions regarding timekeeping, please contact the Flint Office of Human Resources, (810) 762-3150 or email um-flint-hr@umich.edu

Stay safe and healthy,

Lori Vedder, UM-Flint Financial Aid Director

Beth A. Manning, UM-Flint Human Resources Director