

# FRESHMAN FINANCIAL AID PROCEDURES

## NEXT STEPS TO TAKE

To finalize and receive your financial aid award, be sure to complete the following steps.

1

### REVIEW THE REQUIRED READING

Go to [umflint.edu/finaid-reading](http://umflint.edu/finaid-reading) for important rights and responsibilities as a financial aid recipient as well as policies that may affect your financial aid.

2

### READ THE TERMS AND CONDITIONS & ACCEPT AWARD OFFER

- Log on to SIS at [sis.umflint.edu](http://sis.umflint.edu)
- Click on the "Financial Aid" tab
- Click on "Awards"
- Click on "Award by Aid Year" and select "Aid Year"
- Click on the "Accept Award Offer" tab, review Terms and Conditions, and accept or decline your award(s)

3

### COMPLETE YOUR ONLINE ENTRANCE COUNSELING AND ELECTRONIC MASTER PROMISSORY NOTE IF A NEW BORROWER

If you have been awarded a **Federal Direct Subsidized or Unsubsidized Loan** for the first time, you will need to complete Online Entrance Counseling and an Electronic Master Promissory Note before you can receive your loan funds. These must be done in addition to the next steps listed above.

4

### COMPLETE A REVISION REQUEST IF NEEDED

Complete a Revision Request Form if any of the following apply to you:

- Your actual enrollment status is different than the enrollment status stated on your financial aid award notice
- You have received or will receive additional awards or assistance not listed in SIS (private scholarships, tuition assistance paid by outside resources, etc.)
- [FARevisionRequest.umflint.edu](http://FARevisionRequest.umflint.edu)

## FIRST-TIME LOAN BORROWERS

To complete your Online Entrance Counseling and Electronic Master Promissory Note, you will need the following information:

- Your Federal Student Aid Identification (FSA ID) - this can be found at [fsaid.ed.gov](http://fsaid.ed.gov) (this is the same FSA ID used to sign your FAFSA)
- Your Social Security Number
- A permanent address and phone number
- Two complete references

### TO COMPLETE YOUR ENTRANCE COUNSELING:

1. Log on to [studentloans.gov](http://studentloans.gov)
2. Click on "Complete Counseling"
3. Select "Entrance Counseling" and click "Start"
4. Select "Michigan" as the school state
5. Select "University of Michigan-Flint" as your school
6. Click on "Notify This School"
7. Complete the counseling session online

The Office of Financial Aid will receive confirmation that you have completed your Entrance Counseling.

### TO COMPLETE YOUR ELECTRONIC MASTER PROMISSORY NOTE

1. Log on to [studentloans.gov](http://studentloans.gov)
2. Click on "Complete Loan Agreement (Master Promissory Note)"
3. Undergraduate students Click "Start" MPN for Subsidized/Unsubsidized "
4. Select "University of Michigan-Flint" as your school
5. Enter the required information
6. Print a copy of your Master Promissory Note for your records (optional)

### Important Information:

The Office of Financial Aid will receive confirmation that your Electronic Master Promissory Note has been completed. This authorizes UM-Flint to credit Federal Direct Loan funds to your student account.

Loans will be canceled if not accepted prior to the end of the loan period.



# OFFICE OF FINANCIAL AID

## Financial Aid Freshman Checklist

See other side for instructions on completing some of the items in the checklist

### PRIORITY DEADLINES & TASKS

#### MAY-JUNE

- Review your 2019-2020 awards & requirements at [sis.umflint.edu](http://sis.umflint.edu)
- Submit any documents requested by the Office of Financial Aid
- Compare your awards to educational costs
- Review "Required Reading"
- Accept student loans and/or work study
- Complete Electronic Master Promissory Note – EMPN
- Complete Entrance Counseling
- Report private scholarship(s) to the Office of Financial
- Submit final high school transcript to the Office of Undergraduate Admissions
- Review on-campus housing options at [umflint.edu/reslife](http://umflint.edu/reslife)

#### JULY

- Tuition & Housing Bill available July 2019
- Compare your awards to educational costs
- Payment Plan available at [umflint.edu/studentaccounts](http://umflint.edu/studentaccounts)  
(Signup 7/18/19- 8/13/19)

#### AUGUST

- Tuition & housing bill due at [umflint.edu/studentaccounts](http://umflint.edu/studentaccounts) (Due 8/15/19)

#### OCTOBER – FEBRUARY (Next Academic Year 2020-2021)

- File the Free Application for Federal Student Aid (FAFSA) at [fafsa.gov](http://fafsa.gov) use 2018 tax information (UM-Flint FAFSA school code 002327)

#### DECEMBER – APRIL (Next Academic Year 2020-2021)

- Apply for UM-Flint Donor Scholarships 2020-2021 (12/1/19 – 2/15/20)
- Review your 2020-2021 awards & requirements [sis.umflint.edu](http://sis.umflint.edu)
- Submit any documents requested by the Office of Financial Aid
- Compare your awards to educational costs
- Review "Required Reading"
- Accept student loans and/or work study