CAC\BSP Meeting
Minutes
January 26, 2015
(Approved February 9, 2015)

Attending: Barbara Dixon, Greg Tewksbury, Adam Lutzker, Chris Pearson, Jessica Tischler, Cathy Miller, Sharman Siebenthal-Adams, Emily Newberry

Guest: Christy Brownell

Review of Faculty Code
• Correction needs to be made to the title of the Vice Chancellor from Vice Chancellor for Administration to Vice Chancellor for Business and Finance.
• Need clarification regarding which committee, CAC/BSP or Administrative Services Advisory Committee, deals with space issues.
• Define responsibilities of the committee regarding the review of Academic plans.

General Education Discussion
• Course duplication of general education courses outside of CAS was discussed. Need micro information with designation to be able to do an assessment. Christy Brownell will look into what specifics are included in the 10th day count data.
• Christy will work with Roy Barnes to try and fill in the blanks with the data collection.

Travel Policy
• Current unit policies and potential budget/policy changes were discussed.
• Committee members discussed the possibility of a line item for travel funds in the budget process. Initial options will be explored and pros and cons will be discussed at a future meeting.

Meeting adjourned at 2:01 p.m.