CAC\BSP Meeting
Minutes
November 17, 2014
(Approved February 9, 2015)

Attending: Sue Borrego, Gerard Voland, Greg Tewksbury, Adam Lutzker, Jessica Tischler, Chris Pearson, Cathy Miller, Cathy Larson, Sharman Siebenthal Adams

New Program Discussion – Master of Arts in Applied Communications
• Send an email asking for a response to the following questions:
  o Are courses graduate student only or are they cross-listed?
  o Are there four (4) sections each semester?
  o The budget includes tenure-track line?
  o What are the enrollment assumptions? What is the minimum size to make the budget work?
  o Program fee covers what expense?
  o Rationale/needs analysis: Is it in line with the overall direction of the university?
  o Travel?
  o Training? OEL usually does the training.
  o Fees associated with Capstone?
• Invite the faculty to the December 1st CAC/BSP meeting to discuss the proposal further.
• Gerard Voland will get Graduate Council reports to the committee members for review prior to the December 1st meeting.

NOTE: In the future, get the proposal and any reports from the Graduate Council. Develop and utilize a routing sheet.

Strategic Plan Discussion
• Discussed preliminary outcomes from the Town Hall meetings.
• Email from Jen Hogan went out today requesting input from faculty and staff who were unable to attend a Town Hall meeting. Feedback is due by the end of the week. Chancellor Borrego will share the outcome with the Committee.
• Experiential learning/civic engagement need to be defined for our campus.
• Should an inventory of the experiential learning/civic engagement programs should be performed and evaluated? Perhaps a deeper verses broader approach. Perhaps Bob Barnett and Jacob Blumner could lead this charge after the first of January.
• NEF Center – re-evaluate for better pathways with more success for Flint students.

Miscellaneous
• Chancellor Borrego distributed AASCU document to the committee for their review.
• Chancellor asked committee members to review both the 2011 Master Plan and the Capital Outlay Plan. This will assist in tying in to the priorities from the Town Hall meetings. Greg Tewksbury will email the website links to the committee members.

Calendar
- Meetings remaining this semester: December 1\textsuperscript{st} and December 15\textsuperscript{th}
- Winter Semester: Meetings will be held from 1:30 – 3:00 p.m. every other Monday beginning on January 12\textsuperscript{th}. 