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Faculty and Staff of the Orthopedic Post Professional Program

James R. Creps PT, DScPT, OCS, CMPT
Assistant Professor, Associate Director of Non-Degree Programs, Interim Associate Director for Post-Professional Programs

Dr. Creps has a BS degree in Physical Therapy from the University of Toledo/Medical College of Ohio, an AMPT degree in Orthopedic Physical Therapy from Andrews University, and a DScPT in Orthopedic Physical Therapy from Andrews University. Dr. Creps’ clinical background has focused primarily on orthopedics with an emphasis on manual therapy. He currently owns a private practice in Blissfield, Michigan, and is also involved in the academic world by teaching part-time in the post-professional program, primarily in the orthopedic certification and residency programs. His prior teaching experience includes instructing PTA students at Owens Community College, serving as a clinical instructor for DPT students, and providing in-service training to physical therapy professionals. Dr. Creps is an Assistant Professor and joined the faculty part-time in July 2009.

Contact Information
E-mail: jcreps@umflint.edu
Phone: 517.605.1775

Laura Smith, PT, DPT, OCS, MTC, FAAOMPT
Assistant Professor and Coordinator of Orthopedic Post-Professional Certificate and Residency Program

Dr. Smith has extensive teaching experience in entry-level, post-professional and continuing professional education. She continues to practice in the clinic to supplement her teaching, privately servicing a wide range of clients including collegiate and professional athletes. Additionally, she is pursuing her PhD in Adult Education with research interests in interprofessional education and orthopedic manual therapy. Dr. Smith is an active member of the American Physical Therapy Association and the American Academy of Orthopaedic Manual Physical Therapists.

Contact Information
E-mail: johlaur@umflint.edu
Phone: 810.762.3373
Christina Wixson, BA  
Program Coordinator, Physical Therapy Department

Mrs. Wixson is the Program Coordinator and joined the department in November of 2008. Christina holds a BA in Organizational Communications from the University of Michigan-Flint. She works closely with the Associate Directors of Post-Professional Education and is responsible for the administrative development of the post-professional physical therapy program, including student support.

Contact Information
E-mail: cwixson@umflint.edu
Phone: 810.762.3373
University of Michigan-Flint
Physical Therapy Department

Mission Statement

The faculty and staff in the Physical Therapy Department at the University of Michigan-Flint are student-centered and committed to excellence in undergraduate, professional, post-professional teaching and learning, scholarship, practice, and service. We graduate highly qualified doctors of physical therapy who are engaged citizens and leaders in the physical therapy profession in accordance with standards of the American Physical Therapy Association.

Core Values

• Sustain an environment that emphasizes professionalism, critical thinking, humanistic practice, scientific inquiry, and diversity.
• Embrace the collegial model through accountability and self-regulation in all departmental interactions.
• Foster cultural competence in all interactions.
• Collaborate with professional organizations, community, and university partners.

Accreditation Status

The University of Michigan-Flint is fully accredited by the Higher Learning Commission of the North Central Accreditation of Colleges and Schools. Accreditation was renewed in 2010.

The American Board of Physical Therapy Residency and Fellowship Education (ABPTRFE) of the American Physical Therapy Association directs accreditation of physical therapy residency programs in the United States. The University of Michigan - Flint UM MedSport Orthopedic Residency accreditation application is currently in process.

Academic Integrity

Intellectual integrity is the most fundamental value of an academic community. Students and faculty alike are expected to uphold the highest standards of honesty and integrity in their scholarship. No departure from the highest standards of intellectual integrity, whether by cheating, plagiarism, fabrication, falsification, or aiding and abetting dishonesty by another person, can be tolerated in a community of scholars. Such transgressions may result in action
ranging from reduced grade or failure of a course, to expulsion from the University or revocation of degree.

It is the responsibility of all students and faculty to know the policies on academic integrity in the instructional units at the University of Michigan-Flint. Information about these policies and the appeals process is available from the appropriate administrative office of the instructional units: in the College of Arts and Sciences, the Office of the Dean of the College of Arts and Sciences; in the School of Education and Human Services, the Office of the Dean of the School of Education and Human Services; in the School of Management, the Office of the Dean of the School of Management; in the School of Health Professions and Studies, the Office of the Dean of the School of Health Professions and Studies and for graduate students, the Office of the Dean of Graduate Programs.

Departments and programs within these instructional units may have specific policies and procedures which further delineate academic integrity. In such cases students are bound by the University policy on academic integrity as well as these department or program policies.
University of Michigan-Flint Residency Programs

Mission Statement
The primary purpose of the University of Michigan-Flint Orthopedic Clinical Residency Program is to prepare entry level or general physical therapists without strong orthopedic physical therapy training with advanced orthopedic physical therapy knowledge and skills utilizing scientific inquiry and evidence based practice to be able to achieve the greatest functional outcome for every client.

Goals

Practitioner of Choice
Residents will personify the elements of Vision 2020 and are recognized as the preferred providers among consumers and other health care professionals for the diagnosis of, interventions for, and prevention of impairments, functional limitations, and disabilities related to movement, function, and health.

Evidence Based Practice
Residents will participate in evidence-based practice which includes the application and integration of evidence to guide clinical decision making to provide best practice for the patient/client. Integration of the best available research, clinical expertise, and patient/client values and circumstances related to patient/client management, practice management, and health care policy decision making will be utilize throughout all courses in the certificate and residency.

Professionalism
Residents will consistently demonstrate core values by aspiring to and wisely applying principles of altruism, excellence, caring, ethics, respect, communication and accountability, and by working together with other professionals to achieve optimal health and wellness in individuals and communities.

Lifelong Learning
Residents will engage in the continual advancement of clinical skills and knowledge, develop competency in evidence-based practice, scientific inquiry and clinical research, and function as consultants and educators for patients/clients, peers, healthcare professionals and others in their specialty area of practice.

Autonomous Practice and Direct Assess
Residents will accept the responsibility to practice autonomously and collaboratively in all practice environments to provide best practice to the patient/client. Autonomous physical therapist practice is characterized by independent, self-determined, professional judgment and action. Residents will advocate for every consumer to have the legal right to directly access a physical therapist throughout his/her lifespan for the
diagnosis of, interventions for, and prevention of, impairments, functional limitations, and disabilities related to movement, function and health.

Evaluation of Program Goals

The goals of the residency program are evaluated in multiple ways. The didactic component of the education is evaluated by testing incorporated into the course modules of the five certificate courses. The resident will not successfully matriculate through the residency experience if their grade point average drops below a “B” equivalency while enrolled. The clinical component of the education is evaluated through weekly meetings between the resident and the clinical mentor, and by monthly meetings between the resident and the coordinator of the residency program at the University of Michigan-Flint. During these meetings, the resident’s progress towards achieving the key clinical skills associated with advanced specialty practice will be assessed, and remediation plans put in place, as needed.

Equipment/Materials Needed to Meet Program Goals

The resident must be a licensed physical therapist in the State of Michigan, and must be an employee of the University of Michigan Health System. Textbooks for the five residency courses in the orthopedic sequence must be purchased. The student must also have access to a computer with a CD/DVD player with the memory and software recommended by ITS and the Office of Extended Learning. The student must have access to a webcam and video camcorder to submit patient video cases and to utilize Collaborate with the instructors. The student must have access to high speed internet for use of Collaborate and for viewing videos.
Program Curriculum

The number of credits required to complete the program is 18 credits of didactic coursework and 6 credits of advanced practicum for ongoing mentoring and clinical advanced practice. Generally, doctoral-prepared, licensed PT's can complete the online didactic requirements of 5 courses, with the additional advanced practicum course, in 12 months to 24 months.

Orthopedic Content Areas

- 674 Advances in Histology, Anatomy and Kinesiology in Musculoskeletal Diseases & Disorders (4) *Format: L with online activities. Offered FALL semester*
- 675 Evidence Based Examination and Outcomes in Musculoskeletal Practice (4) *Format: L/L with online activities. Offered WINTER semester*
- 676 Evidence Based Plan of Care in Musculoskeletal Practice (4) *Format: L/L with online activities. Offered SPRING semester*
- 775 Case Studies in Orthopedic PT (3) *Format: Seminar with online activities. Offered FALL semester*
- 776 Orthopedic PT in the Health Care System (3) *Format: Seminar with online activities. Offered WINTER semester*
- 801 Advanced practicum (6) *Format: Lab and seminar with online activities*

<table>
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<tr>
<th>Certificate/Residency</th>
<th>Pathology and Interventions in Musculoskeletal Rehabilitation</th>
<th>Magee</th>
<th>978-1-4160-0251-2</th>
<th>2008</th>
<th>PTP 674 RQ</th>
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<tbody>
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<td>Certificate/Residency</td>
<td>Orthopedic Physical Assessment</td>
<td>Magee</td>
<td>978-0-7216-0571-5</td>
<td>5th</td>
<td>PTP 675 RQ</td>
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<tr>
<td>Certificate/Residency</td>
<td>Orthopedic Examination, Evaluation and Intervention</td>
<td>Dutton</td>
<td>978-0-07-147401-6</td>
<td>2nd/08</td>
<td>PTP 675 &amp; PTP 676 RQ</td>
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<td>Certificate/Residency</td>
<td>Evidence Based Physical Therapy</td>
<td>Fetters/ Tilson</td>
<td>978-0-8036-1716-2</td>
<td>2012</td>
<td>PTP 676 RQ</td>
</tr>
<tr>
<td>Certificate/Residency</td>
<td>Health Policy Analysis-An Interdisciplinary Approach</td>
<td>McLaughlin/ McLaughlin</td>
<td>978-0-7637-4442-7</td>
<td>2008</td>
<td>PTP 776 RQ</td>
</tr>
</tbody>
</table>
Curriculum Flow Chart
12 Month Completion Schedule

**Fall 20XX**
- PTP 801 Orthopedic Advanced Practicum (6) Start
- PTP 674 Advances in Histology, Anatomy and Kinesiology in Musculoskeletal Diseases & Disorders (4) 14 Weeks
- PTP 775 Case Studies in Orthopedic PT (3) 14 Weeks

**Winter 20XX**
- PTP 801 Orthopedic Advanced Practicum Continued
- PTP 675 Evidence Based Examination and Outcomes in Musculoskeletal Practice (4) 14 Weeks
- PTP 776 Orthopedic PT in the Health Care System (3) 14 Weeks

**Spring 20XX**
- PTP 801 Orthopedic Advanced Practicum Finish
- PTP 676 Evidence Based Plan of Care in Musculoskeletal Practice (4) 10 Weeks
Residency Experience

Environment

The UM MedSport Facility is an outpatient clinic, housed at Domino’s Farms in Ann Arbor, Michigan. At UM MedSport, physicians, physical therapists, and athletic trainers treat patients who are experiencing a wide variety of orthopedic and sports related injuries utilizing state of the art exercise equipment and an evidenced based approach to practice.

Schedule

The resident is scheduled for 32 hours of patient care per week where ongoing mentoring on pathology, assessment, and treatment of orthopedic disorders occurs. Residency students are released from routine patient care for 8 hours per week to allow ample time to work on the didactic component of the experience.

Leadership Experience

While at UM MedSport, the resident is responsible for leading patient care discussions amongst other clinicians and completing in-service education to the physicians, physical therapists, and athletic trainers at UM MedSport.

Cost and Compensation

The resident is compensated at 75% of the starting salary of a staff physical therapist within the University of Michigan Health System. The resident is responsible for all tuition and fees associated with enrollment in the five course orthopedic certificate sequence.

In state tuition: $514.50/credit hour + Registration Fee ($50/semester) + Student Activity Fee ($33/semester) + Recreation Fee ($28/semester) + Technology Fee ($49/semester) + DPT Course Fee ($35/credit hour) + Online Course Fee ($43/credit hour).

Out of state tuition: $771/credit hour, the rest of the fees are the same. The fees for the program may change as needed to reflect increases in tuition.

Professional Development Opportunities

The resident will have the opportunity to interact with the physicians, physical therapists, and athletic trainers at UM MedSport, and will have access to grand rounds, tutorials, in-service training, and surgical observation while enrolled in the residency program.
American Board of Physical Therapy Specialties

The American Board of Physical Therapists Specialties is the governing body of profession of physical therapy and the public itself. This information was current as of November 2013.

Mission Statement

“ABPTS’ mission is to improve public health by enhancing clinical excellence in physical therapy practice through credentialing clinical specialists.”

http://www.abpts.org/About/Mission/

History

“APTA’s House of Delegates approved the concept of specialization in 1976 and established the Task Force on Clinical Specialization, which developed the Essentials for Certification of Advanced Clinical Competence in Physical Therapy. The House of Delegates adopted this document in 1978. The House of Delegates appointed the Commission for Certification of Advanced Clinical Competence, the predecessor to ABPTS, in 1979.”

“As each of the specialty areas was recognized by the House of Delegates, ABPTS appointed a specialty council that identified and defined advanced skills, established eligibility criteria, and developed the examination.”

“The Specialty Council on Cardiopulmonary Physical Therapy was the first to complete the process, and the cardiopulmonary specialist certification examination was first administered in 1985. Since then, seven additional specialty areas - Clinical Electrophysiology, Geriatrics, Neurology, Orthopaedics, Pediatrics, Sports, and Women’s Health Physical Therapy - have been established.”

http://www.abpts.org/About/History/

Specialist Certification

“The American Physical Therapy Association (APTA), a national professional organization representing more than 80,000 members throughout the United States, established the specialist certification program in 1978. Specialization is the process by which a physical therapist builds on a broad base of professional education and practice to develop a greater depth of knowledge and skills related to a particular area of practice. Clinical specialization in physical therapy responds to a specific area of patient need and requires knowledge, skill, and experience exceeding that of the physical therapist at entry to the profession and unique to the specialized area of practice.”
“The specialist certification program was established to provide formal recognition for physical therapists with advanced clinical knowledge, experience, and skills in a special area of practice and to assist consumers and the health care community in identifying these physical therapists.”

“In 1981 the APTA House of Delegates approved board certification in the area of orthopaedics. The first orthopaedics specialist certification examination was administered in 1989. As of June 2011, ABPTS has certified 6,846 orthopaedic specialists.”

http://www.abpts.org/Certification/
Resources

Email Account:

Your email address will be your uniqname@umflint.edu. Your email will be accessible at https://email.umflint.edu.

As a student in the post-professional program at the University of Michigan-Flint you are expected to check your University email daily. This is to ensure that you are up to date with the most recent information that your instructors have to offer as this is the primary means of communication for the University and the faculty.

For more email information please visit: http://www.umflint.edu/advising/transfer_next_steps.htm

Registering for Classes

For information regarding registering for classes use the guide provided In Appendix C.

Also, students can access this document via Blackboard, Post-Professional PT Student Organization, Information, Assistance and Training

Blackboard

How to login to Blackboard:
http://www.umflint.edu/oel/loginhelp.htm

For a complete Online Orientation:
https://docs.google.com/document/d/1uQMJRilhtoUWKT8SZ9vl_J-DJrKfMbEZOlqSdAYINk/pub

Fact Sheets and Training Materials from Blackboard:
https://bb.umflint.edu/webapps/portal/frameset.jsp?tab_tab_group_id=2_1&url=%2Fwebapps%2Fblackboard%2Fexecute%2Flauncher%3ftype%3DCourse%26id%3D_52402_1%26url%3D

Follow this link->click information on the left side of the screen->click training and assistance
Student Admission and Retention Policies and Procedures

ADMISSION PROCEDURES
The residency admission process represents a collaboration between University of Michigan-Flint and UMHS including components from each institution as outlined below:

1. Residents apply online through RF-PTCAS and the Office of Graduate Programs
   a. Complete online application
   b. Submit required documentation
      i. Official transcript from an accredited institution applicant must have a minimum 3.0 GPA in physical therapy degree
      ii. Current physical therapy license or registration as required in the state in which the applicant resides and practices
      iii. Current CPR Card
      iv. Verification of professional liability insurance
      v. Two letters of recommendation from currently practicing Physical Therapists
      vi. Curriculum vitae
      vii. Statement of Purpose with description of patient population in specialty area
   c. After application is completed, the Office of Graduate Programs reviews for admission into Graduate Study. Upon admission into Graduate Study, the applicant file is forwarded to the PT Department for faculty review and admission determination.
      i. Primary source verification of PT license
      ii. Review official transcript to confirm minimum academic requirement is met (3.0 GPA in PT degree)
      iii. Review documentation of current professional liability insurance coverage
      iv. Review letters of recommendation
      v. Review Statement of Purpose to confirm goal congruency between the applicant and the residency program.
2. University of Michigan - Flint Admission status
   a. Denial
      i. Does not successfully meet all criteria
   b. Standard admission
      i. Successfully meets all criteria
   c. Conditional admission
      i. Completes majority of admission requirements but has the following outstanding
         1) Official transcript with DPT posted (recently graduated, documentation not received)
         2) PT License (licensing application in process with state Board of Physical Therapy Licensure)
         3) Proof of professional liability coverage

3. University of Michigan Health System Admission

   Once an applicant to the University of Michigan-Flint Residency Program has been accepted and has selected UMHS as the location for their clinical work, they will be required to have an onsite interview with the unit supervisors from the locations the resident will be treating patients and optionally with the Lead Coordinator for Clinical Residencies at UMHS. If an onsite interview is going to provide hardships due to travel, timing/availability, or scheduling, an interview via Skype, Blackboard, or Face Time will be provided.

   Acceptance to the UMHS clinical portion of the University of Michigan-Flint Residency Program is based on the application material and the interview. Once accepted, the applicant will be considered Allied Health Residents within the UMHS system, and is required to apply for a non-posted position at UMHHS to initiate their residency. Possession of a Michigan Physical Therapy license and proof of professional liability coverage is a requirement of acceptance to the clinical portion of the residency.
ORIENTATION TO THE RESIDENCY
The resident receives orientation to the Physical Therapy Residency Program through a series of activities including:

• Welcome Package Letter from UM-Flint
  o Mailed to the resident immediately after the Graduate Programs admissions letter has been sent
  o Contains information to assist the resident in accessing the UM-Flint website, the PTD Post-Professional Student Handbook, course registration procedures, the Blackboard Orientation for Online Students, and additional resources for online learning

• Blackboard Orientation for Online Students
  o An online course designed to assist UMF Post-Professional students and residents gain familiarity with the skills required for successful use of technology for online coursework
  o Available 6 weeks prior to the beginning of the first semester

• Orientation to Advanced Practicum
  o Blackboard Collaborate web-based, real time computer conference session between the Resident and the Residency Coordinator during the first week of the Fall Semester, Year 1; see Orientation Checklist in the Residency Handbook posted to the corresponding UM Flint PTD PPE residency web page.
  o Face to face orientation with Clinical Coordinator with completion of the orientation checklist. Highly recommend face-to-face completion.
  o PEERRS Training
    Michigan's Program for the Education and Evaluation of Responsible Research and Scholarship (PEERS) is the University of Michigan human subject online training program.
    Link: http://my.research.umich.edu/peerrs/

• UMHS Employee Orientation
  o Each UMHS allied health resident participates in an institutional orientation called "Michigan Traditions and Values" (MTV) before the work assignment begins. This activity is provided through the UMHS MLearning department. Topics include:
- Mission, Vision, Values and Goals
- Service Excellence
- Patient and Family-Centered Care
- Diversity and Cultural Competency
- Employee Engagement
- Lean Management
- UMHS Mandatories
- The MTV activity, once completed can be found on the residents MLearning Transcript.

  - Orientation to Residency UMHS Orthopedic Clinical Practice Rotations
    - Departmental orientations include topics such as:
      - Departmental organization and goals, and alignment with UMHS mission
      - Unit and scope of services
      - Unit/building fire/safety procedures
      - Major areas of responsibility, expectations, standards and competencies
      - All policies that affect employees including parking, smoking, dress code, key requests, etc.

ACADEMIC RETENTION
Each semester, enrollment and completion of course work are confirmed

1. Appropriate clinical certificate courses taken and successfully completed

2. Academic deficiencies are identified

   a. Email is generated and sent to the resident with a request to contact the residency clinical coordinator to discuss.
   
   b. Plan is created and implemented to address the challenges the resident faces.

Resident must improve their academic standing in the semester following the academic shortage. Failure to do so may result in:

   1) Academic probation
   2) Dismissal
ACADEMIC PROBATION
A resident whose cumulative GPA falls below a B (5.0 on a 9.0 point scale) or receives a course grade less than “C” (2.0 on a 9.0 point scale) in a given semester or half semester will be placed on academic probation for the following semester or half semester of enrollment. During the probationary semester, the resident will not be awarded a graduate degree or certificate and cannot transfer credit to a PTD Post-Professional Education Program, be advanced to candidacy, or be allowed to change his or her program (i.e., dual degree, degree level, etc.). Upon the recommendation of the Associate Director for Post-Professional Education Degree and Non-degree Programs, and with the consent of Graduate Programs, a resident may be given an opportunity to correct the scholastic and/or academic deficiency. Graduate programs may also require residents to achieve minimum grades in the overall program of study and/or in particular courses.

A resident on probation when last enrolled in the PTD Post-Professional Education Program who wishes to be reinstated or change fields or degree level, must petition the PTD Post-Professional Education Program and Graduate Programs to modify the conditions of academic standing or discipline. The petition should: provide reasons for the poor academic record; explain how conditions that produced this poor performance have changed; and present specific plans for improvement. The PTD Post-Professional Education Program must approve the petition before a resident can be reinstated.

A resident may be required to withdraw or be dismissed. A resident whose cumulative GPA falls below a B (5.0 on a 9.0 point scale), who is not making satisfactory progress toward the degree, or who is failing to demonstrate an ability to succeed in his or her plan of studies, may be denied permission to register, required to withdraw, or dismissed from the program. Time limits for achieving candidacy, completing the program /degree doctorate are defined in this document.

ACADEMIC REMEDIATION
Residents who are challenged with the rigors of this program are given the opportunity to request a temporary withdrawal from the program.

1. Resident submits formal request for temporary withdrawal
   
   a. Request must include
   
   i. Reasons for challenges
   ii. Areas of challenge must be clearly outlined
   iii. Draft plan to re-enter the program
2. Request is reviewed by entire faculty for determination
   a. Timely review is required (5 business day response)
   b. Associate Director must approve request and plan to return

TERMINATION FROM PROGRAM
A resident who withdraws from a PTD Post-Professional Graduate program, or is dismissed from the program for academic reasons, is officially discontinued from that program by the PTD, Graduate Programs and the Registrar's Office. Similarly, a PTD Post-Professional Graduate resident who is not on an approved leave of absence and who does not maintain registration through a fall or a winter term will be considered to have withdrawn and will be discontinued from the graduate program. Funding commitments made at the time of admission expire when a resident is discontinued from the program. A resident should consult with the Clinical Coordinator and the Associate Director of Non-Degree Programs before deciding to withdraw from a PTD Post-Professional Graduate program.

Patient/Client Care Issues

Patient/Client care issues are addressed within the established guidelines of the location in which the student/resident works. These guidelines will be based on workplace policy.

The student will use an alias for all videos and identifiable information that is submitted as part of an assignment. The student will also be required to obtain a written consent for all information received by the participant prior to them being videotaped or having their picture taken for any assignment completed within this program.

Issues with regards to Confidentiality, Informed Consent, Safety and Evaluation will reflect the same level of ethical behavior as outlined in the APTAs code of ethics.

Residents Initial Competence and Safety within the Clinical Setting upon Entry

The student’s initial competence is determined based on recommendation letters provided as well as a written letter of intent.
External Links

- UM-Flint Post-Professional PT Education Programs
  - [http://www.umflint.edu/pt/Post-ProfessionalDPT.htm](http://www.umflint.edu/pt/Post-ProfessionalDPT.htm)

- UM-Flint Office of Extended Learning Links
  - Home Page: [http://www.umflint.edu/oel/](http://www.umflint.edu/oel/)
  - Online Learning: [http://www.umflint.edu/online/](http://www.umflint.edu/online/)
  - Blackboard Orientation: [http://www.umflint.edu/oel/students/workshops.htm](http://www.umflint.edu/oel/students/workshops.htm)
  - Blackboard Help: [http://www.umflint.edu/oel/students/helpguides.htm](http://www.umflint.edu/oel/students/helpguides.htm)

- UM-Flint Office of Graduate Programs
  - [http://www.umflint.edu/graduateprograms/home.page](http://www.umflint.edu/graduateprograms/home.page)

- UM-Flint Thompson Library
  - [http://www.umflint.edu/library/](http://www.umflint.edu/library/)

- Audacity

- Certificate/Residency Programs
  - [http://www.umflint.edu/pt/t-DPT/certifications.htm](http://www.umflint.edu/pt/t-DPT/certifications.htm)

- UM-Flint PTD Life-long Learning and Continuing Professional Development
  - [http://www.umflint.edu/pt/t-DPT/lifelonglearning.htm](http://www.umflint.edu/pt/t-DPT/lifelonglearning.htm)

- PEERS
  - [http://www.umflint.edu/research/peerrs.htm](http://www.umflint.edu/research/peerrs.htm)

- Eresearch.umich
  - [http://eresearch.umich.edu/](http://eresearch.umich.edu/)
Student Services and Campus Support

Availability/Accessibility to Educational Advising and Counseling

The University of Michigan-Flint’s Physical Therapy Department offers students both educational advising and counseling via email, phone, office hours and video conferencing.

Available Support Staff and Services

The Residency program offers a liaison to the students for the University. The student has a Clinical Coordinator as well as a Program Coordinator for assistance throughout the program.

Educational Resources, Including Methods of Access Available to Faculty and Residents

Educational resources that will be used include not only text books and videos but educational resources on Blackboard, which is a learning platform system utilized through the Office of Extended Learning (OEL) at the University of Michigan-Flint.

Methods of access will include the computer in a synchronous and asynchronous fashion for access of not only the educational resources but, also the clinical faculty.

The clinical faculty will be available in person, by phone, text, email and synchronous and/or asynchronous video. The student has access to other residents through the online asynchronous learning circle, which provides the opportunity for students in all residency programs at the University of Michigan-Flint to coordinate and work collectively.

Information Technology Service (ITS) Instruction

The ITS department is available to help with all needs regarding university related technology. The following guide will help with any questions with setting up a new account at The University of Michigan - Flint:
http://www.umflint.edu/its/documentation/studentguide.pdf

Office of Extended Learning

The Office of Extended Learning is a resource provided to all University of Michigan-Flint students. It provides learning opportunities outside the traditional, face-to-face classroom experience. Outside of the online and mixed mode academic courses, professional development courses and workshops are also available.
The Office of Extended Learning also provides technology and online instructional support for UM-Flint faculty.

Student Help Guides are available at:
http://www.umflint.edu/oel/students/helpguides.htm

http://www.umflint.edu/oel/

Mariam E. Writing Center

All students of University of Michigan-Flint have access to the Mariam E. Writing Center. Here students are provided assistance with all writing and speech assignments.

To make an appointment, please contact the office by phone or on line.
Phone: (810) 766-6602      E-mail: http://www.umflint.edu/writingcenter/

Student Development Center

Counseling Services

Counseling Services are provided to all University of Michigan-Flint students through the Student Development Center.

Counseling Services Mission

Provide high-quality, confidential, student-centered psychological services for University of Michigan-Flint students. We strive to improve the mental health, and psychological well-being of our clients. As a unit of Student Affairs, we are dedicated to assisting students in working through personal difficulties, academic issues, and crises in order to maximize their educational experience.

Contact Information

For more information, please call (810) 762-3456

Accessibility Services

Mission Statement

Accessibility Services provides a supportive environment that enables students with disabilities the opportunity to develop to their maximum academic and personal potential. Students with documented disabilities may request modifications, accommodations, or auxiliary aids enabling them to participate in and benefit from all postsecondary educational programs and activities. The Accessibility Services Coordinator serves as a resource for students to assist them in adapting to the university, and educates the student about his/her role as a self-advocate in the accommodation process.
Non-Discrimination Policy

The University of Michigan, as an equal opportunity/affirmative action employer, complies with all applicable federal and state laws regarding nondiscrimination and affirmative action. The University of Michigan is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight or veteran status in employment, educational programs and activities, and admissions. Inquiries or complaints may be addressed to the Senior Director for Institutional Equity and Title IX/Section 504/ADA Coordinator, Office of Institutional Equity, 2072 Administrative Services Building, Ann Arbor, Michigan 48109-1432, 734-763-0235, TTY 734-647-1388. For other University of Michigan information call 734-764-1817.

Student Responsibilities and Documentation

Student Responsibilities

• Students who believe they are eligible for services must self-identify and provide current documentation of their disability to the Accessibility Services Office in order to determine appropriate services.
• Students are encouraged to schedule a meeting with the Accessibility Coordinator before the start of an academic year to discuss specific needs and accommodations.
• Students are strongly encouraged to be proactive due to the fact that some accommodations, e.g., adaptive equipment, alternative book format, etc., can take several weeks to order/obtain.
• Students are expected to provide their own transportation, personal attendant, and other items not directly related to the academic environment.

Documentation

• Documentation should not be more than three years old and turned in within 30 days of registering with Accessibility Services.
• Documentation should come from the medical professional who diagnosed or is currently treating you and must be an expert in the field.
• Students registered with Accessibility Services who qualify for exam accommodations can access the accommodation form by clicking the link below.

Exam Accommodation Form can be accessed at: http://www.umflint.edu/studentdevelopment/documents/AS_Exam%20Form.pdf
University Responsibilities

- Verification that a student’s disability is documented.
- Coordination and provision of reasonable accommodations. Aids and/or services are selected in consultation with the student receiving accommodations.
- Students with documented disabilities will be provided an “Instructor Notification” letter notifying instructors of the services for which the student is eligible.
- The Accessibility Services Coordinator works with the faculty, staff and administrators as a student advocate and provides support to all parties in the accommodation process.

Coordination of Services

UM-Flint provides a wide range of services to students with qualifying disabilities to allow them to participate in the mainstream of college life. Students are responsible for their ultimate success in academic and personal programs; however, Accessibility Services will provide the necessary services to increase success potential. Services are both highly individualized and based on need; they may include, but are not limited to, the following:
- Advocacy and referral on and off campus
- Orientation to campus resources
- Course materials in alternative formats
- Sign language and oral interpreters
- Special testing arrangements
- Access to adaptive equipment and technology

http://www.umflint.edu/studentdevelopment/accessibility_services.htm
Urban Health and Wellness Center

“The Urban Health and Wellness Center (UHWC) is a center of excellence to enhance quality of life in our region by focusing on health promotion, wellness, and disease prevention through teaching, learning, research, and service activities with diverse populations. The UHWC is a model incorporating interdisciplinary practice addressing community-identified concerns through University and communitywide collaboration and will serve as a resource to our service community.”

Mission Statement
The UHWC will promote interdisciplinary, experiential learning for students in an environment which values cultural diversity; provide services across the continuum of care to promote the health and well-being of individuals, families, groups, and organizations; and support scholarly activities relating to the health care needs of the community. (Revised 9/21/07)

Four Central UHWC Activities

- Clinical Services
  - Nurse-Managed primary care services provided by licensed nurse practitioners
  - Physical therapy services provided by licensed physical therapists
  - Service learning opportunities for students

- Health Promotion Activities
  - Interdisciplinary, with coordination among UM-Flint departments
  - Offered in partnership with many community organizations
  - Diabetes, cancer, HIV/AIDS, and asthma of primary interest
  - All activities conducted in a culturally competent manner

- Training Initiatives
  - Professional development and continuing education
  - Focus on cultural competence for health care providers, health education and promotion, and chronic disease and prevention management

- Community-Based Research Activities
  - Interdisciplinary research to reduce health disparities and improve health outcomes
  - Reflect the commitment to cultural competence
  - Driven by community-based participatory principles

http://www.umflint.edu/uhwc/what_is.htm
Student Loan Deferment Information

While undergoing a residency or fellowship physical therapy program, residents have the option to defer prior student loans. Information regarding student loan deferment during residency can be found at http://www.umflint.edu/pt/documents/Loan%20Deferment%20During%20Residency%20web%20page.pdf

Library

Mission Statement

“In support of the University’s vision of engaging minds and preparing leaders, the Thompson Library creates a student-centered environment that fosters learning and academic achievement by providing access to authoritative sources of knowledge and information and by teaching critical information literacy skills and concepts.”

http://www.umflint.edu/library/policies/mission_statement.htm

Library Hours of Operation

Fall/Winter hours
Mon-Thu: 8am-12am
Fri: 8am-6pm
Sat: 10am-6pm
Sun 2pm-10pm

Contact Information

Circulation: 810.762.3400  Reference: 810.762.3408

University of Michigan Flint - School of Health Professions and Studies
Dean's Office

Mission Statement

The mission of the School of Health Professions and Studies is to educate students to the highest standard in health professions. We are dedicated to excellence and creativity in teaching, scholarship, practice and service. Our commitment to community and professional service is enabled through campus-community partnerships, outreach initiatives, and interdisciplinary collaboration. We strive to provide the highest quality culturally appropriate health care services, health promotion, and disease prevention services while contributing to the knowledge base of professional practice.
References


Mandatory Online Learning Orientation for tDPT and Clinical PT Certificate Students

Please Note: Not to confuse with the Blackboard Orientation for Online Students module already available in your course list!

What is the Orientation about?

Learning in an online environment is drastically different than learning in a traditional setting. How will online learning fit into your learning customs and suit your needs? What technology skills should you possess to become a successful online student? How will you overcome some of the obstacles you might face in the online environment?

This instructor-facilitated online orientation class addresses these questions and will help you learn how to use Blackboard, the Web-based course management system UM-Flint utilizes to facilitate online courses.

After completing this course, you will be able to effectively participate and learn in your program utilizing Blackboard extensively.

How to gain Access:

1. Register at the University of Michigan-Flint Blackboard Course Registration website at http://umflint.sossiemenu.com/
2. Log in to Blackboard and locate the class in your “My Courses” menu.

Timing & Further Considerations:

- Course length: 25 contact hours
- Registration fee: $50.00
- Register upon your admission to the University.

Contact the UM-Flint Office of Extended Learning Help Desk for assistance in registering for the course.
Phone: (810) 237-6691
E-mail: ollhelp@umflint.edu
Appendix B: Letter of Support

January 20, 2014

James Craps, PT, DSc, OCS
Associate Director of Non-Degree Programs
Physical Therapy Department
University of Michigan-Flint

Dear Dr. Creps:

It is with great pleasure that we write this letter of support for the Orthopedic Physical Therapy Residency program. The Orthopedic Residency, along with the other planned residency programs, are part of the vision that the Physical Therapy Department had in creating multiple residencies and a PhD program in Physical Therapy. Planning for these programs began in 2008. The Physical Therapy Department effectively developed a solid academic structure to support these residencies. The coursework to support the Orthopedic Residency has been operational for several years and is of very high quality. The faculty who teach in the residency program are all APTA certified in Orthopedics and are excellent teachers and clinicians. Implementation of the proposed flexible residency model will make it feasible for clinicians from both local and remote locations to access exceptional advanced education.

The Orthopedic Residency in Physical Therapy aligns well with the goals of the School of Health Professions and Studies (SHPS). SHPS strives to be a premier leader in the field of health professions education. The addition of this high-quality residency program to our school further enhances this goal and aligns with our goal to offer lifelong learning opportunities for health professionals.

We are grateful to the APTA for their efforts in advancing physical therapy practice through the development of residency and fellowship programs. The ultimate goal of our school is to improve the quality of health services and care for residents in our region. Our hope is that by offering residency programs that the quality of care delivery will be improved so that we may see better health outcomes among our local community and the community in which our graduates reside.

The Orthopedic Physical Therapy Residency program proposal has the full support of the Dean's Office. We welcome any questions or comments you may have regarding this letter or the proposed program.

Sincerely,

David Gorunen, MD
Dean

Donna Frye, PT, PhD, OCS
Associate Dean

School of Health Professions and Studies
Dean's Office
3333 William S. White Building
3311 Varner Road
Ann Arbor, Michigan 48109

Mar: (734) 763-3443
Fax: (734) 763-3332
https://www.wwu.edu/SHPS
Appendix C: Step-by-Step Registration Instructions

Go to www.umflint.edu

Once there, scroll to the bottom of the page

Select ‘SIS’

Upon arriving at next screen, select ‘Student Services’
Upon arriving at next screen, select ‘Registration’

Upon arriving at next screen, select ‘Look-up Classes to Add’

Upon arriving at next screen, set ‘Search by Term’ drop down menu to ‘Fall 2014’, then hit submit
Upon arrival at next screen, set Subject scroll menu to ‘Physical Therapy’, then hit Course Search

Upon arriving at next screen, scroll through the available numbers for the course of your choice (refer to your Learning Plan and the subsequent Registration Report to determine which course(s) you are responsible to take.

Tips:

You will always be taking courses with the section number ‘W1, W2, etc.’ as these are sections for online students only.

These steps can be used to register during any semester, just be sure to set the Search by Term drop down menu to the appropriate semester.

You always have the option to add courses by their CRN number. That can be done under Add/Drop Classes. The field for entering the CRN is located at the very bottom of the page.
Appendix D: ABPTRFE Complaint Form

American Board of Physical Therapy Residency and Fellowship Education

Formal Complaint

<table>
<thead>
<tr>
<th>Name, address, phone, email of Complainant:</th>
<th>Name of Program:</th>
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Relationship of Complainant to Program:

☐ Program Coordinator  ☐ Didactic Faculty  ☐ Clinical Faculty  ☐ Mentor
☐ Program Participant (Resident/Fellow-in-training)  ☐ Graduate
☐ Other – Please specify:

Have all program/organizational grievance and review of mechanisms been exhausted?

☐ Yes  ☐ No

If yes, briefly describe the grievance/review process that took place, including relevant dates. If no, state why the grievance/review process has not been completed.

Basic Nature of Complaint (briefly describe in space below):

Specific Evaluative Criteria involved:
Indicate below the specific evaluative criteria to which this complaint is directly related (assistance to determine this is available from the APTA Residency/Fellowship staff at 703-706-3152) and explain why you believe the program does not comply with the criterion. The cells will expand to accommodate your comments and you may insert additional rows if necessary.
Documented evidence in support of the complaint must be appended, including as appropriate relevant policies/procedures, relevant correspondence (including email), timelines of referenced events, evaluations of participant performance, other relevant materials. Please number each page of the supporting evidence and indicate which page(s) contain evidence specifically relevant to your assertion of non-compliance with each cited criterion.

<table>
<thead>
<tr>
<th>Evidence Number (Criterion)</th>
<th>Explanation of Alleged Non-compliance</th>
<th>Relevant Evidence</th>
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</table>

I, the undersigned complainant, hereby acknowledge that the American Board of Physical Therapy Residency and Fellowship Education may disclose my complaint to the program to which it relates.

Signature:  
Date:  

**Submission of Complaint**
The complaint (including supporting evidence) may be submitted electronically or in hard copy.

If submitted electronically:
- Convert the complaint and all evidence to one .pdf file and provide bookmarks for each separate document
- Attach the file to an email and send to resfel@apta.org

If submitted in hard copy:
- In order to facilitate copying please do not bind any of the complaint material.
- Send complaint to ABPTRFE, 1111 North Fairfax St, Alexandria, VA 22314, Attention: APTA Residency/Fellowship Staff

ABPTRFE Compliant Form