Research and Creative Activities Committee (RCAC)
Scoring Sheet: Internal Grant Proposals (revised January 2016)

Submission Date: ____________________
Project Name: _______________________________________________________________________

The RCAC scoring sheet is divided into 4 sections: (A) Applicant Information; (B) Research Narrative; (C) Budget; and (D) UM-Flint’s Mission Criteria. Each section lists the items scored by the RCAC committee members.

(A) APPLICANT INFORMATION
The PI is an untenured assistant professor (+2)/associate professor (+1)/a full professor (+1)/a LEO (+1). _____
The PI has (0)/has not (+1) received RCA funding, excluding international travel funds, from the Office of Research within the past two years. _____
The Co-PI has (0)/has not (+1) received RCA funding, excluding international travel funds, from the Office of Research within the past two years. _____

(B) RESEARCH NARRATIVE

<table>
<thead>
<tr>
<th>Strongly Disagree</th>
<th>Agree</th>
<th>Strongly Agree</th>
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The project provides evidence that current literature has been reviewed/Artist’s statement is provided. _____
It is clear how the project will make a contribution to the field. _____
The purpose of the project is clearly stated. _____
The objectives are clearly itemized, explained, and measurable (and integrated into other sections). _____
The expected outcomes are stated clearly and appear to be realistic. _____
There is a logical, thoughtful plan for conducting the project (research design, data collection methods, proposed data analysis, etc.). _____
The limitations of the project are identified. _____
The role of each contributor is clear. _____
A reasonable timeline by activities is included. _____
Overall, the project enhances the university’s culture of research, creativity, and scholarship _____

AVERAGE SCORE: Total/10* _____

(*Provide a weighted average score up to 10.)
(C) BUDGET

<table>
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The budgeted costs are reasonable and necessary for the project. ___
Salaries/benefits are properly accounted. ___
Expendable supplies are itemized. ___
Only permanent equipment essential to completing the project and not available elsewhere is included. ___
Detailed estimates of travel costs (e.g., airfare, lodging, food) are provided. ___

**AVERAGE SCORE: Total/5**

(Use N/A for items that do not apply to the project, and provide a weighted average score up to 5.)

(D) UM-FLINT MISSION CRITERIA

The project involves student assistants that have been included in the budget: No (0)/Yes (+1) ___
The project involves cooperation across Departments/Colleges: No (0)/Yes (+1) ___
Community agencies have been incorporated into the project (including sharing findings with them or seeking consultation from them): No (0)/Yes (+1) ___
There is a detailed explanation of how the project might enhance the quality of life (e.g., educational, health, economic, technological, artistic, etc.) of individuals on campus (students, staff, faculty): No (0)/Yes (+1.5) ___
There is a detailed explanation of how the project might enhance the quality of life (e.g., educational, health, economic, technological, artistic, etc.) of individuals off campus (citizens of Flint or the surrounding communities): No (0)/Yes (+1.5) ___

Total /6 ___

Applicant Alpha/Letter ___________ RCA Grand Total ___________/25

General Comment: ____________________________________________________________

Weaknesses: __________________________________________________________________

Strengths: __________________________________________________________________

Recommendations for Improvement: _____________________________________________

______________________________________________________________________________

Is an additional review needed before you can make your decision? No ____ Yes ____