Research & Creative Activities Grants
Terms and Conditions

PEERRS Certification

Please note that all University of Michigan researchers must undergo PEERRS Certification before funding can be released. PEERRS is a web-based instruction and certification program for members of the University community engaged in or associated with research. To receive your Research and Creative Activity award, you must have current certifications in the Research Administration, Foundations of Good Research Practices, and Conflict of Interest modules. If your research involves human subjects or animal use, you will also need to complete the human subjects or animal care modules. Please visit http://www.research.umich.edu/training/peerrs.html for training modules and further details. Contact the Office of Research if you have questions regarding PEERRS.

No Cost Extension of Time

In the event that you find the research/project cannot be completed in the awarded time frame of one year, you may apply for a no cost extension of time.

To request a no cost extension of time please, complete the request form. https://www.umflint.edu/research/no-cost-project-extension

Change in Scope

A change in scope is considered an action that constitutes a major change in direction, type of research, aims, objectives, methodology, delays or events of unusual interest that will materially affect the ability to attain the purpose and objectives of the project.

If such a situation occurs during your award period, please contact the Director of Research to discuss strategies to keep the project within the general range of reasonable changes, or to provide information and request a major change in scope.

Budget Revisions

We understand that situations may occur where the budget needs to be revised. If you anticipate major changes (more than 20% of the total budget) in budgetary expenditures, please contact Erin Kingsley in the Office of Research to discuss the best approach.

Over-expenditures

Any over-expenditure of the awarded amount on the research/project is the responsibility of the PI and the PI’s Department to cover.

Excludable Expenditures
The following expenditures are not eligible for RCAC funding:

- Graduate research and dissertation writing for faculty and students
• Computer equipment or equipment necessary to contain health hazards
• Travel to present the anticipated results of the research project
• Funding for organizing conferences or colloquia

Final Report

Within 60 days after the end of the period of the award, the Principal Investigator must provide a short report to the Office of Research, which will be made available to the RCA Committee. The final report should include:

1) The work completed on the project relative to objectives stated in the original proposal;
2) How individuals (such as students, colleagues, etc.) and the community have benefited from the work;
3) Any scholarly publications and/or presentations that resulted from the work;
4) The relationship between the original timetable and the actual completion of tasks,
5) A detailed budget summary including a description of any deviation from the original plans
6) A copy of scholarly products (publications, documents, CDs, etc.) resulting from the project

PI leaves University

In the event that the PI terminates their appointment with the University during the award period, any remaining funds will be returned to the Office of Research and the research/project will be considered closed.

I have read the above terms and conditions and agree to them as written.

____________________________________
PI Signature

Please return this form to the Office of Research with your signed award letter.