Application Deadline:
- The minimum posting period is 3 business days, with a max posting period of 90 days. A job posting can be filled prior to posting end date; however, the following language is required: This job may be removed from the UMJobs.org and filled prior to posting period end date.
- Note: The above language is required if department plans to conduct interviews prior to job opening close date.

Work-Study Positions:
- UM-Flint Work-study eligible students only.

Language to be used for work-study only positions: Must have been awarded work-study funding for 2013-2014.

UM-Flint Student:
- Language to be used for UM-Flint student only positions: Position open to UM-Flint students only.

Cover letter/resume:
- In order to be considered for this position, you must apply online at www.umjobs.org. A cover letter confirming your eligibility for work-study must be included with your resume. Cover letter and resume must be uploaded as (1) document.

Position(s) driving University vehicles:
- Candidates must possess a valid driver’s license with less than 6 points.

Positions which require special Licensing/Certifications:
- Job Opening must include language which specifically state which license/certification is required.
  Example: Nurse practitioner requires an RN degree and/or current licensure as a Licensed Practical Nurse in the State of Michigan

Positions requiring candidate(s) to have completed certain coursework, or currently enrolled in certain courses:
- Example: Undergraduate/Graduate standing in a social science or related field

Required Work Schedule:
Flexible hours – all shifts.
Schedule varies week to week
Occasional weekends may be required
This position is a two to three month position (example)
Available to work 10-15 hours per week (example)

Responsibilities
- Must be able to transport boxes weighing up to 25 pounds

Tutoring:
- Multilingual students with expertise in English are encouraged to apply
- Tutorial Services has openings for qualified undergraduates studying in all disciplines or a particular discipline (example)

Housing:
- Priority will be given to first-time in college students who live in First Street Residence Hall

Update: 8/12/2013